

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, June 2, 2015 @ 6:00 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- CALL TO ORDER
- PRAYER was offered by Reverend Charles Proudfoot of Community Presbyterian Church
- PLEDGE OF ALLEGIANCE
- ROLL CALL:

Mayor McDaniel X , Vice-Mayor Binney X , Council Member Hartwell X , Council Member Henderson X , Council Member Coon X , Council Member McKinney X , Council Member O'Connor X .

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on May 19, 2015.

B. Approval of Claims Payable from May 16, 2015 through May 31, 2015, for the General Fund and for the Water Department.

A motion to approve consent agenda items A and B was made by Council Member Henderson, and was seconded by Council Member Hartwell.

A roll call was taken:

Mayor McDaniel X , Vice-Mayor Binney X , Council Member Hartwell X , Council Member Henderson X , Council Member Coon X , Council Member McKinney X , Council Member O'Connor X .

The motion was voted on and passed 7 - 0.

- **DISCUSSION ITEMS:**

- 1. Town Manager's Five Minute Report, and possible discussion.**

Town Manager Grier informed the Council that ADOT has agreed to extend the 45 mph speed limit to the town boundary on the west (which is just west of the Knolls), but not the entire area between Star Valley and Payson. However, ADOT may reconsider extending it further when the college goes in.

Town Manager Grier stated that for the Town to remain at its \$2.6 million cash reserve position, the Town needs to be several hundred thousand dollars above this figure to cover incoming expenditures. Mr. Grier reported the biological study on Sprague Crossing and Moonlight Crossing has been presented to the Town, and it appears the Sprague Crossing Project will be able to proceed shortly. The two easements have been received and are in the process of being recorded.

Current projects Town Manager Grier reported are the Quail Valley Well Project, and the Town may have to leverage approximately \$129,300 to proceed with this CDBG project. Mr. Grier stated the remaining amount due Gila County for the Sheriff's Office IGA is \$191,000; welcome signs \$20,000; and, if the Council approves, bathrooms at the park in the amount of \$80,000.00. Mr. Grier stated he did not have figures on PW-1 and PW-2 project, which was anticipated to be approximately \$200.00. Mr. Grier stated the WIFA grant was not received for this project. Mr. Grier stated in the next three to four months, the Town should end up at approximately \$2,978,630. This indicates the Town is starting to get close to the \$2.6 million figure. Mr. Grier stated he believes the Council should be more cautious in its spending as the current projects could cost more than anticipated. Mr. Grier summarized that the park bathrooms project could be undertaken in conjunction with the listed large projects, but possibly not much more in the next few months. Mr. Grier reminded the Council that the Town has a small staff, and staff will be kept very busy with the scheduled projects in the next several months. Mr. Grier also reported that the Town is the tenth busiest town in the State of Arizona for civil filings, due primarily to the photo enforcement program.

2. Public hearing, discussion and possible action to adopt Resolution No. R 15-19, adopting the Final Budget for Fiscal Year July 1, 2015 through June 30, 2016 in the amount of \$6,814,417.00.

Finance Administrator Chancy Nutt stated this was the final step in the budget process for fiscal year 2016. Ms. Nutt stated the final budget is the same as the tentative budget adopted, and, if adopted at this meeting, will be implemented as of July 1, 2015. Ms. Nutt pointed out the Council has the right to make revisions to the tentative budget, and the revised budget would need to be published and then come back for a vote.

Mayor McDaniel then opened up this discussion item for public hearing; there were no comments; and Mayor McDaniel closed the public hearing.

A motion that the Council adopt Resolution No. R 15-19 adopting the final budget for Fiscal Year 2015/2016 for the Town of Star Valley in the amount of \$6,814,417.00 was made by Council Member Coon, and was seconded by Council Member Hartwell.

The motion was voted on and passed 7 – 0.

3. Discussion and possible action regarding the Selection Committee's recommendation of a contractor for the CDBG # 123-14 / Quail Valley Well Site Project, and possible action to select a contractor and authorize the Town Manager to enter into a contract with the contractor.

Town Manager Grier stated this project was put out to bid and the necessary steps were followed to obtain bids. Bid packages were opened the afternoon of this meeting, and the bids received were Buck Mountain in the amount of \$256,378.49; Technology Construction in the amount of \$283,564.00; Weber in the amount of \$314,343.00; and Red Point in the amount of \$387,400.00. Mr. Grier stated Dave Dirren

of Sunrise Engineering, the engineer on this project, and Robert Rippy, Town Water Department Superintendent, were in attendance and available for questions.

Mr. Grier stated Buck Mountain came in with the lowest bid, and their references have been checked by Mr. Rippy, and Buck Mountain appears favorable. Mr. Grier stated with the \$30,000 price difference in bids, it is his recommendation that the Council select Buck Mountain for the contractor on this project. Mr. Grier reported the contract is almost ready to sign, and the job must be completed within ninety days after commencement. Mr. Grier stated Buck Mountain is located in Strawberry, and the second lowest bidder Technology Construction is from Prescott and was also highly qualified. Mr. Grier stated the Council has the obligation to choose the lowest, most reasonable bid, not just the lowest bid.

Discussion followed which included confirmation of a penalty phase in the contract at \$250.00 a day, and a bond requirement of 10% of the bid; and that 2 tanks with gravel rings would be installed. Mr. Grier confirmed that staff recommendation is to select Buck Mountain as the contractor for this project.

A motion to approve Buck Mountain as the contractor for the CDBG # 123-14 Quail Valley Well Site Project; and authorize the Town Manager to enter into a contract in the amount of \$256,378.49 with said contractor was made by Vice-Mayor Binney, and was seconded by Council Member Hartwell.

The motion was voted on and passed 7 – 0.

4. Discussion and possible action regarding installing flushing bathrooms at the B. Diane McDaniel Community Park.

Finance Administrator Nutt pointed out the Council books contained information concerning the proposed bathrooms, together with a draft bid packet. Ms. Nutt stated the proposal is for one bathroom for women, and one for men, with 2 stalls and a sink in the women's and 2 stalls and a urinal and sink in the men's bathroom. Gila County Health Department has inspected the septic system and approved the installation of two bathrooms. Ms. Nutt stated they will be ADA compliant. Ms. Nutt stated staff has concluded a site-built is the best method to pursue, and the estimated cost is \$80,000. Council Member Henderson requested consideration be given to adding changing tables in both bathrooms.

Discussion followed regarding cost of maintenance of the bathrooms; conditions and terms of the proposed contract; building permit fees; the need for an actual design to be prepared; the actual need for bathrooms based on use of the park; would the bathrooms lead to increased use of the park; the need for a heating system in the bathrooms to prevent freezing of the pipes during the winter months.

Town Manager Grier stated the information was being presented to the Council to make a decision on whether or not to proceed with the project. He did not think it fair to send it out to bid; have contractors spend time preparing and submitting a bid; and then the Council decide not to proceed with the project. If a decision is made to proceed, then the bid package will be finalized and put out to bid.

A motion that the Council authorize the Town Manager and staff to proceed with a serious plan regarding the park bathrooms with any additions they consider necessary and to put the project out to bid was made by Council Member Henderson, and was seconded by Council Member Hartwell.

The motion was voted on and passed 7 – 0.

• COMMENTS FROM THE PUBLIC

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

Teresa McQuerrey, reporter for the Payson Roundup, asked if a location had been determined for the park bathrooms. Town Manager Grier stated this was determined by the location of the existing septic system, which is basically close to the middle of the park.

- **ADJOURNMENT**

A motion to adjourn the meeting was made by Council Member Coon and was seconded by Council Member Hartwell.

The motion was voted on and passed 7 - 0.

APPROVED:

Ronnie O. McDaniel, Mayor

Date: _____

ATTEST:

Lois V. Johnson, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 2nd day of June, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 5th day of June, 2015.

Lois V. Johnson, Town Clerk