

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, July 17, 2018 at 6:00 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was not offered as Pastor Dave Barber of Rim View Community Church was not in attendance.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER
- ROLL CALL:
Mayor McDaniel X , Vice Mayor O'Connor X , Council Member Coon X , Council Member McKinney X , Council Member Davis X , Council Member Stephenson X , Council Member Armington X .

- **HELLSGATE FIRE DISTRICT REPORT FOR JUNE 2018**

Chief John Wisner of Hellsgate Fire District gave the report for June 2018.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on June 19, 2018.

B. Approval of Claims Payable from June 16, 2018 through July 15, 2018 for the General Fund and for the Water Department.

A motion to approve consent agenda items A and B was made by Council Member Stephenson and was seconded by Council Member Armington.

A roll call vote was taken:

Mayor McDaniel X , Vice Mayor O'Connor X , Council Member Coon X , Council Member McKinne X , Council Member Davis X , Council Member Stephenson X , Council Member Armington X .

The motion was voted on and passed 7 - 0.

- **DISCUSSION ITEMS:**

- 1. Discussion and possible action regarding approval of liquor license application of Stephen Pritchard for the “Spur Bar” located at 3964 E. Highway 260, Star Valley, Arizona.**

Town Clerk Chapin reported that a liquor license application was received from the State Liquor Board for Stephen Pritchard, the new owner of the Spur Bar and that the Notice and application were posted on the front of the premises for the required twenty days. Explained Ms. Chapin, the next step is for Council to make their recommendation to the State Liquor Board of approval or denial. Council Member Stephenson asked if the Town had received any objections. Ms. Chapin answered the Town had not received any objections and that written protests are filed with the State Liquor Board. Vice Mayor O’Connor stated he has the same gripe he always has which is for applicants to be in attendance in case there are any questions. Council Member Stephenson pointed out the applicant is a bartender in the valley. Mayor McDaniel responded he trusts the Arizona Department of Liquor Licenses and Control and the Town should not have any problems.

A motion to recommend to the Arizona Department of Liquor Licenses and Control that it approve the issuance of a Bar-Class Series 6 liquor license to Stephen Pritchard for the “Spur Bar” located at 3964 E. Highway 260, Star Valley, Arizona was made by Council Member Davis and was seconded by Council Member Stephenson.

The motion was voted on and passed 7 - 0.

- 2. Discussion and possible action regarding Resolution No. R 18-10 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona establishing a savings account and the designation of those individuals authorized to sign official documents for the Town.**

Finance Administrator Nutt asked Council to consider and pass Resolution No. R 18-10 which would establish a savings account with National Bank of Arizona. The purpose of the savings account, explained Ms. Nutt, will be to manage “Fill the Gap” restricted funds utilized by the court. The restricted nature of the funds means that money will not be deposited and withdrawn on a regular basis. Money will be deposited on a monthly basis and there are several procedures on the courts side before funds can be withdrawn for use within the court system. Ms. Nutt stated her request is to name Town Manager Tim Grier and Finance Administrator Chancy Nutt as signers on the account and allow them to proceed with setting up the account. Council Member McKinney asked the size of the fund. Ms. Nutt answered it is a \$70,000.00 fund which comes from a portion of citations. Explained Ms. Nutt, it is Judge Little’s responsibility to request funds – for internal court management such as software, hardware or things of that nature – through a series of processes before approval. That would be the only time money would be coming out of the account. The Town will maintain the savings account – which is separate from the Town checking account for clean management purposes – and it is required to be audited. Council Member Davis asked if it keeps accruing. “Yes” answered Ms. Nutt, unless the Judge petitions through the court system and is approved and the funds are withdrawn for whatever purpose that the court finds appropriate.

A motion to approve Resolution No. R 18-10 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona establishing a savings account and the designation of Tim Grier and Chancy Nutt as those individuals authorized to sign official documents for the Town was made by Council Member Davis and was seconded by Council Member Armington.

The motion was voted on and passed 7 - 0.

3. Town Manager's report on communication with ADOT regarding the roundabout/traffic light.

Town Manager Grier stated this is part of the ongoing effort to slow traffic historically done through photo enforcement. Since the loss of photo enforcement, the Town has looked at different ways to slow traffic – the signs on the east and west ends of Town to notify vehicles of their speed; working with ADOT to post messages on their board, not seen as of late; and Council Member Armington and his on-going efforts in parking the Sheriff vehicle at various locations in Town. Mr. Grier stated he was instructed by Council to contact ADOT regarding the possibility of a roundabout or traffic signal for the safety of the citizens and all those that drive through Star Valley. Reported Mr. Grier, he has done as instructed – with great frustration – and pointed out a text message (see attached) received from Audra Merrick, the ADOT engineer in the Town's district, and while she gets it wrong as she is speaking of an intersection that is not in Star Valley, it gives the tone of his communication with ADOT. Mayor McDaniel stated Ms. Merrick got it all screwed up from the get-go and that needs to be straightened out. Mr. Grier responded this is the Town's opportunity to see what the next step would be to successfully convince ADOT that something needs to be done. Vice Mayor O'Connor stated he would like to get someone here to speak with directly and express how the Town truly feels.

Mr. Grier disclosed he doesn't think he will get anywhere and suggested that Council put pressure on ADOT. ADOT should be responsive and willing to listen - the Town needs to know what can be done to solve the safety issue that exists. Mr. Grier reported he spoke with Nate Reisner with ADOT who informed Mr. Grier there have been one hundred requests for projects in this district – none have been funded – and that the Town could submit a request if we so choose. Mr. Reisner explained to Mr. Grier the Town has two obstacles. The first is a threshold requirement of eight different factors to be met for ADOT to approve a traffic light or roundabout. The second obstacle would be the funding. ADOT made it very clear they would not be funding a roundabout – the estimated price tag would be about 1.5 million dollars, stated Mr. Grier. Mayor McDaniel stated he thinks the Town should get politically involved. Council Member McKinney stated he would be happy to help to the extent of his ability. “We would like to slow down the traffic for safety reasons” stated Mayor McDaniel.

Vice Mayor O'Connor stated he would like to have an ADOT representative try to get out on a Sunday afternoon – it's just an accident waiting to happen. Unfortunately, reported Mr. Grier, one of ADOT's thresholds to meet is an accident with a severity of dismemberment or a fatality. Mr. Grier stated he reported to Mr. Reisner that the Town has traffic that is speeding through Star Valley well exceeding the speed limit. Mr. Reisner's response they look at the 85th percentile to see what the appropriate speed should be. If 85% of the people are going 65mph then ADOT concludes that's the speed motorists are comfortable with and would be the appropriate speed limit. Council Member Stephenson suggested a letter from the Mayor would be a stronger message. Mr. Grier recommended the Town speak face to face with a representative from ADOT to discuss the issues. Council Member Stephenson suggested the Town start at the top and send a letter to the Director of ADOT. Vice Mayor O'Connor suggested the Town get our state senator involved. Mayor McDaniel agreed and stated she could be invited to the meeting as well. Council Member Coon asked if the Town has a record of accidents. Mr. Grier reported as far as he knows the Town hasn't had a fatality or loss of limbs accident and that action needs to be taken to prevent that. Vice Mayor O'Connor stated the Town needs to invite an ADOT representative to a council meeting to explain the 85th percentile and that it will take a fatality to get a safe crossing.

A motion to instruct the Town Manager to request an ADOT representative to appear at a council meeting to explain their position and assist the Mayor in drafting a letter to the Director of ADOT

requesting the same, which will include signatures of the Mayor and Council Members was made by Council Member Davis and was seconded by Council Member Stephenson. The motion was voted on and passed 7 - 0.

4. Project summary presented by Town Manager Tim Grier.

Town Manager Grier stated he received a request from Council Member Stephenson to give an update on Town projects that have been accomplished. Many of the projects we have been working on for the past two to three years have been completed, reported Mr. Grier. Beginning with Town park development – we have added ramadas, a bathroom, the water system, the horseshoe pit which is now a large playground area, volleyball which is now a pickle ball court, the gate system and memorial bricks. It is a beautiful park that the Town can be very proud of, stated Mr. Grier. One of the reasons the Town purchased the property was for the water benefits. By the purchase of the property and developing the two wells the Town has added 58 gallons per minute as back-up water to the water system, reported Mr. Grier. Council Member McKinney asked how much water the customers are using. Mr. Grier answered the Town has 365 water customers who use about 56,000 gallons of water per day. Theoretically, the two park wells could supply this water if pumped 24/7. The park was named after B. Diane McDaniel, stated Mr. Grier, who was involved in the incorporation of the Town and is a sweet tribute in her namesake. The aviary structure was turned into a group area ramada upon the suggestion of Finance Administrator Nutt and is reserved out almost every weekend. The interpretive trail ties into the fit trail and work will be continued on it along with a children’s interpretive trail, reported Mr. Grier.

Thirteen shade trees have been planted and are doing great except for one that didn’t make it, reported Mr. Grier. The fit trail, Vice Mayor O’Connor’s idea, was completed in the Spring. The Town has hired a dedicated landscaper, Chad Dupont, to maintain the grounds at the park and Town Hall. The youth worker with the Gila County program worked alongside Mr. Dupont. Reported Mr. Grier, the original playground equipment is in place and is still being used. There is a new addition behind the group area ramada of a small playground geared toward children five and under with a slide that is incorporated into the hillside and two spring riders. The pickleball court is completed reported Mr. Grier, we will give it a year and if it doesn’t get use it will be converted to a basketball court. Once they know it is available it will start filling up, stated Council Member Davis. Council Member Armington recommended photo opportunities for the local paper. Mr. Grier stated the newly installed playground equipment was a great project and Town Clerk Chapin put a lot of work into it. Vice Mayor O’Connor asked what the Town plans on doing with the extra engineered wood fiber from the playground safety surfacing. Mr. Grier responded it may be used for pathways, or by the new playground equipment in case we would like to add additional equipment. The Town is considering planting willow trees by the new playground for shade, reported Mr. Grier. Lastly, the park gate was a \$12,000.00 expenditure and improvement. Council Member Davis asked if the Town has had any problems with people getting locked in the park. Mr. Grier answered no and explained the gate automatically opens for people to exit the park.

The community garden recently had a summer solstice lady bug launch and explained Mr. Grier is a project that was also grounded in a water project. The park and garden have brought a sense of community to the Town. The community garden has been so successful because all aspects of the garden were so well thought out, stated Mr. Grier. We have added several new signs in Town – the “Welcome to Star Valley” signs are located on both ends of Town; the B. Diane McDaniel Community Park sign; the “Star Valley Community Garden” sign; and the “Town of Star Valley” sign located at Town Hall, reported Mr. Grier. For public safety purposes the Town purchased two speed notification signs that have been placed on the 260, and a speed notification trailer that rotates to various neighborhood streets in

Town. The Town invested in equipping all speed notification signs with data collection software, reported Mr. Grier. Credit goes to Finance Administrator Nutt for advocating upgrading the Town's software at a cost of twenty-five thousand dollars, disclosed Mr. Grier. The Town has also made it more convenient for customers and citizens by adding credit card processing for all fees. All these projects help to keep Town Hall running efficiently, stated Mr. Grier. Website development is on-going and improving all the time. The Town continues to support "Meals on Wheels" and the senior ridership programs, reported Mr. Grier, and contributed \$5,000.00 for the purchase and install of an air conditioning unit for the Payson Senior Center kitchen.

Roads and drainage are a recognized priority to the Town, stated Mr. Grier. Roy Haught says it best "We are a Town without a pothole." Mayor McDaniel has always advocated it should be the Town's priority and, stated Mr. Grier, he has worked diligently to put that in place. The yearly average spent on road projects and maintenance is \$173,794.00. It is important to keep up and not get behind the curve, stated Mr. Grier – road maintenance is constant. Reported Mr. Grier, the Town incorporated over water concerns and an important move for the Town was purchasing the water company from Brooke Utilities. The Town has been better able to serve the community, provide a reliable water source and is not concerned about profit or loss. Reported Mr. Grier, the Milky Way well site was the first Community Development Block Grant ("CDBG") completed by the Town – a \$250,000.00 project mostly funded with grant funds. It is now a state-of-the-art well producing forty gallons per minute with two 25,000-gallon storage tanks. The Quail Valley well site was an eyesore and went from producing four gallons per minute to one-hundred gallons per minute. It was a \$260,000.00 to \$280,000.00 "CDBG" project and is also a state-of-the-art well with two 25,000-gallon storage tanks.

The Knolls well site tank is contracted to be cleaned in August as part of on-going maintenance of the water system reported Mr. Grier. The Freegard mainline extension was a \$30,000.00 project and allowed the Town to connect to the park wells and added safety to the community by connecting to a fire hydrant. The Sky Run wells, also known as PW1 & PW2 are a FY2017 "CDBG" project and the first "CDBG" project being administered by the Town and specifically by Finance Administrator Nutt. The in-house administration of this grant is a \$23,000.00 savings to the Town, informed Mr. Grier. The Town is getting close to turning earth and is now at the point of soliciting engineers. Once an engineer and contractor are selected the project should go quickly, reported Mr. Grier. The PW1 & PW2 project is very significant to the Town and will connect to the Milky Way well site and part of the water system. The benefits of planning and strategizing, pointed out Mr. Grier, is increased water availability and distribution.

Lastly, stated Mr. Grier, when you look at all the projects and everything that has been accomplished a lot of the reasons the Town has been able to do so is that we have kept costs down with our staff. Employees are very expensive and one of the faults that many towns have is that they have a lot of cost when it comes to employees. If you have those costs, then you aren't going to have the money available to do projects. The Town is fortunate for the staff it has in place and is a big key to the Town's success. That is the building block that allows us to have the monies available to do these projects, stated Mr. Grier. Mayor McDaniel stated the presentation was very well done and he applauds Town Manager Grier and his staff. Council Member Stephenson stated he appreciated the comprehensiveness of the presentation and all that has been accomplished. Council Member Coon stated he is very impressed and suggested putting this information on the Town website or have a handout available. Mr. Grier replied that is a good idea and one of the things we want to accomplish with the website is the services that are available. Understanding where we have come from, where we are today, and the role Council has played – many having ownership in the projects – the guidance and direction of council has been very important in keeping a good path, stated Mr. Grier.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened this portion of the meeting up for public comments.

Sharon Rappaport of 699 E. Highline Dr., Star Valley stated the project summary presentation was wonderful and recommended the information be posted on the Town website. "It is quite a legacy" commented Mrs. Rappaport.

Scott Popke of 215 Cedar Mill Rd., Star Valley stated the project summary presentation was fabulous and suggested the Town distribute and have available in Town Hall a booklet with this information.

There were no further public comments and the Mayor closed this portion of the meeting.

- **ADJOURNMENT**

A motion to adjourn the meeting was made by Vice Mayor O'Connor and was seconded by Council Member Davis.

The motion was voted on and passed 7 – 0.

APPROVED:

Ronnie O. McDaniel, Mayor

Date: _____

ATTEST:

Eddie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 17th day of July 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19th day of July 2018.

Eddie Chapin, Town Clerk