

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, March 5, 2013 @ 6:00 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- CALL TO ORDER
- PRAYER was offered by Pastor Jim Barker of Tonto Village Chapel
- PLEDGE OF ALLEGIANCE
- ROLL CALL:

Mayor Rappaport X , Vice-Mayor Newland X , Council Member Hartwell X , Council Member Binney X , Council Member Coon X , Council Member Leis X , Council Member Henderson X .

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Special Council Meeting held on February 12, 2013, and the minutes from the Regular Council Meeting held on February 19, 2013.

B. Approval of Claims Payable from February 16, 2013 through February 28, 2013, for the General Fund and for the Water Department.

A motion to approve consent agenda items A and B was made by Council Member Leis, and was seconded by Council Member Hartwell.

A roll call was taken:

Mayor Rappaport X , Vice-Mayor Newland X , Council Member Hartwell X , Council Member Binney X , Council Member Coon X , Council Member Leis X , Council Member Henderson X .

The motion was voted on and passed 7-0.

- **DISCUSSION ITEMS:**

1. Town Manager's status report on project to improve and increase water production at the Milky Way well site.

Town Manager Tim Grier pointed out the report from the Water Department and photographs which were included in the council books. Mr. Grier stated the Council approved awarding the bid for the Milky Way project on February 5, 2013, and the project was completed by Central Arizona Pump and the Star Valley Water Department on February 26, 2013. Production for SV2 well is now at 40.5 gallons per minute. Robert Rippy, Town Water Operator, has indicated satisfaction with the recovery rate of this

well, and he will continue to monitor it especially during the coming summer months. The pump formerly in SV2 has now been placed in SV1, but SV1 is not being operated at the current time. Continued well monitoring indicates increases in water level at SV2, the Knolls, and the Lamplighter.

2. Public hearing regarding the use of FY 2013 CDBG funds. Ken Hebert of CAG to make presentation.

Ken Hebert of Central Association of Governments (“CAG”) introduced himself to the Council. Mr. Hebert stated Star Valley is expected to receive approximately \$208,000 in a FY 2013 grant, and the Arizona Department of Housing will be releasing the exact amount of funds in June, 2013. Mr. Hebert stated the Town can also apply for up to \$300,000 from the State’s Special Project Account in fiscal 2013. Mr. Hebert pointed out that all proposed CDBG and SSP projects must meet one of the three national objections, which are: (1) benefit low income to moderate income persons in the area; (2) alleviate slum and blight; or (3) address urgent needs of the town. Mr. Hebert presented to the Council and the public a list of potential projects with priority designation. Mr. Hebert pointed out that only high and medium rated projects will be considered by ADOH for CDBG projects. Only one application can be submitted for an SSP grant as it is a competitive grant.

Mr. Hebert pointed out that the Town used CDBG funds for the ADA improvements project at Town Hall in 2011/2012. He also stated the Town submitted an SSP grant application in 2012, but it was not awarded to the Town. Mr. Hebert further stated the Town does not have a grievance policy.

Discussion then turned to identifying potential projects for the 2013/2014 CDBG grant application. Mr. Hebert pointed out that the only projects that could be considered would be projects that are identified at this public meeting.

Town Manager Grier pointed out the area of Town which was determined to be low/moderate income during the recent survey, and that this area is where projects should be located for the upcoming grant. If a project is located outside this area, more than likely a separate survey would be required for that area and this would involve more time. Projects which Mr. Grier suggested were: (1) Meals on Wheels / Senior Ridership Program (approximately \$60,000 for the two year period of the grant); (2) road projects/culvert projects/drainage projects/flood abatement in the surveyed area. Mr. Grier also suggested water projects in the area of the well on Moonlight. Mr. Grier stated it was his understanding that ADOH would prefer the Town only do one project, but he is taking the position that the Meals on Wheels / Senior Ridership Program is a “non-working project” and the second project, such as streets and roads, would be a “working project.” Mr. Grier indicated he would be willing to “fight the fight” with ADOH to do both a non-working project and a working project under the grant.

Mayor Rappaport suggested flood abatement on Quail Hollow as a possible project. Council Member Henderson suggested the crossings on Moonlight and on Sprague.

Joanne Conlin, Director of the Payson Senior Center, made a presentation on behalf of her organization; and stated how beneficial it is for the Star Valley citizens.

Ken Hebert stated the senior project would fall into the “High” category and is automatically an eligible project for the CDBG grant. Mr. Hebert stated CAG would back the Town with pursuing this project and a working project. Mr. Hebert further stated that in preparing the list of suggested projects he would be basic in his descriptions and would not name specific streets, in order to preserve the project in the event location is changed (as long as the project remains within the survey area). Council Member Henderson affirmed the Council does want streets and roads projects included on the list. Council Member Binney suggested giving the entire amount of the grant to the senior program, and also suggested Valley well as a possible project, even though this would require doing another survey. Mayor

Rappaport suggested they include services for seniors as a suggested project, and Council Member Henderson suggested they also include equipment used in the provision of any of such services.

Council Member Henderson also recommended owner-occupied housing rehabilitation, as well as disability accessible homes and homes for seniors. Mayor Rappaport suggested the possibility of senior citizen center for the Town. Bank stabilization was suggested by Council Member Binney, as well as emergency assistance (utility, rent, mortgage) not to exceed a single 3 month period.

Mayor Rappaport then opened discussion for public hearing. There being no comments, the public hearing was closed.

3. Discussion and possible action regarding attendance at 2013 League of Arizona Cities and Towns Conference (August 27 – 30, 2013 in Oro Valley, AZ), including which Council Members are attending and expenses to be paid by the Town

Town Manager Grier stated the Conference schedule is not available yet, but registration begins on May 1, 2013, and staff wants to be in a position to register those Council Members planning to attend the Conference on that date to ensure getting hotel reservations at the same time. In order for staff to do this the Council needs to decide if members are attending the Conference, who is attending, and what costs will be paid by the Town. Council Members Coon and Binney indicated they would not be attending the Conference. The remaining members indicated they would be attending; and it was requested that the Town Manager attend and also that staff be invited to attend.

A motion that the Council authorize town staff to register Mayor Rappaport, Vice-Mayor Newland, and Council Members Leis, Henderson, Hartwell, and possibly Coon, and staff members to attend the 2013 League of Arizona Cities and Town Conference, and that the Council members' and staffs' registration and accommodation expenses be paid by the Town, but not for the spouses, was made by Council Member Henderson, and was seconded by Council Member Hartwell.

The motion was voted on and passed 7-0.

4. Discussion and possible action to adjourn into Executive Session, pursuant to A.R.S. § 38-341.03.A.3 – (Discussion or consultation for legal advice with the attorney or attorneys of the public body.)

1) Discussion or consultation with Town Attorney regarding establishing of a policy for conducting town council meetings and open meeting law issues.

A motion to adjourn into executive session was made by Council Member Hartwell, and was seconded by Council Member Leis.

The motion was voted on and passed 7-0.

- **ADJOURN INTO EXECUTIVE SESSION.**
- **REGULAR MEETING CALLED BACK TO ORDER.**

5. Discussion and possible action concerning establishing a policy for conducting town council meetings.

Discussion was held concerning tabling this discussion item.

A motion that the Council table this discussion item until the Council meeting of March 19, 2013, was made by Council Member Hartwell, and was seconded by Council Member Coon.

The motion was voted on and passed 7-0.

- **COMMENTS FROM THE PUBLIC:**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

There were no public comments.

- **ADJOURNMENT**

A motion to adjourn the meeting was made by Council Member Leis, and was seconded by Council Member Henderson.

The motion was voted on and passed 7-0.

APPROVED:

William S. Rappaport, Mayor

Date: _____

ATTEST:

Lois V. Johnson, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 5th day of March, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12th day of March, 2013.

Lois V. Johnson, Town Clerk