

**MINUTES OF THE  
REGULAR MEETING OF THE COMMON  
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, April 2, 2013 @ 6:00 pm  
3675 East Highway 260, Star Valley, AZ  
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- CALL TO ORDER
- PRAYER was offered by Minister Ken Davidson, Jr. of Payson Church of Christ
- PLEDGE OF ALLEGIANCE
- ROLL CALL:

Mayor Rappaport   X  , Vice-Mayor Newland   X  , Council Member Hartwell   X  , Council Member Binney   X  , Council Member Coon   X  , Council Member Leis   X  , Council Member Henderson   X  .

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

- A. **Approval of the minutes from the Regular Council Meeting held on March 19, 2013.**
- B. **Approval of Claims Payable from March 16, 2013 through March 29, 2013, for the General Fund and for the Water Department.**

**A motion to approve consent agenda items A and B was made by Council Member Hartwell, and was seconded by Council Member Binney.**

**A roll call was taken:**

**Mayor Rappaport   X  , Vice-Mayor Newland   X  , Council Member Hartwell   X  , Council Member Binney   X  , Council Member Coon   X  , Council Member Leis   X  , Council Member Henderson   X  .  
The motion was voted on and passed 7-0.**

- **DISCUSSION ITEMS:**

1. **Discussion and possible action to appoint a Selection Committee to review Statements of Qualifications submitted by engineers for the Milky Way Site Project, and to make a recommendation to Council for the selection of an engineer.**

Town Manager Tim Grier clarified that the Town is currently working on two CDBG projects, and stated he would refer to the Milky Way Project as CDBG 1, and that CDBG 2 is the FY 2013/2014 grant for which projects will be selected at the April 16<sup>th</sup> meeting.

CDBG 1 is at the point where the Town needs to select an engineer for the project. The selection process mandated by ADOH requires that the request for statement of qualifications be prepared and submitted to interested parties, and a notice be published in the newspaper. These requirements have been met and the Town is receiving much response. It will be necessary for the Council to appoint a selection committee to review the statements of qualification, grade them, and make a recommendation to the Council for the April 16<sup>th</sup> meeting. Mr. Grier stated it was his recommendation the Council appoint Council Member Vern Leis, Water Operator Robert Rippy, and himself. Council Member Henderson recused herself as she has a connection to one of the engineering firms that will be submitting its statement of qualifications.

**A motion that the Council appoint Robert Rippy, Tim Grier, and Council Member Vern Leis to comprise the Selection Committee, whose responsibility it will be to review and evaluate all responses to the Town's Request for Statement of Qualifications for an engineer for the Milky Way Well Site Project, and to make a recommendation to the Council of which engineer to hire for this project was made by Council Member Coon, and was seconded by Council Member Binney. The motion was voted on and passed 6-0, with Council Member Henderson not voting.**

- 2. Discussion and possible action regarding the need for a Town streets and roads master plan, as well as the status of Sprague Crossing and other project. Bruce C. Varker, of Pinal-Gila Consulting, LLC, to make presentation, together with Richard Pinkerton, Chairman of the Streets and Roads Commission, who will also provide status report of the Commission.**

Town Manager Grier prefaced the presentations of Mr. Varker and Mr. Pinkerton by stating he would like the Council to begin focusing on projects for FY 2013/2014. The main focus has been on water and streets and roads. At present Tres Rios Engineering is working on a water master plan, using a WIFA grant, and Mr. Grier believes out of this plan will arise suggestions for water projects. Mr. Grier contacted Bruce Varker with the idea of possibly using him to create a streets and roads master plan for the Town, which in turn will yield possible projects for the Town to pursue in FY 2013/2014. Mr. Grier had requested that Mr. Varker address the issue of preservation of the Town's streets and roads that have already been repaired, as well as at what still needs to be done. Mr. Grier stated it will be up to the Council to decide if they want a master plan done, and, if so, what it should entail.

Mr. Grier stated Rich Pinkerton, Chairman of the Streets and Roads Commission, was also present and he would provide additional input to the Council.

Bruce Varker stated he has a small company Pinal-Gila Consulting, which specializes in what the Town needs. His company would go out and measure the streets in the Town and classify them as to what condition they are in, analyze the needs of each street, and prioritize the required repairs per a 5 year/10 year/or 15 year plan. Mr. Varker stressed the need for the water master plan and the streets and road master plan to work hand in hand. Mr. Varker stated it is important for the Council to know how much money it will need to budget for street repair. Mr. Varker stated most of the Town's streets are currently in fair shape and also have a need to crack sealing or a fog sealing to maintain the asphalt on the roadway. Maintenance of the roads will help prevent spending more money on the streets and roads in the future. Mr. Varker stressed the need to accurate and precise information to have an accurate picture of the Town's infrastructure. Mr. Varker also stated if the Town has a good road system, it can save each citizen \$125.00 per year on gas and vehicle maintenance. Mr. Varker suggested the Town look at a 5year/10year/15 year plan, not to exceed 15 years as that goes too far out and numbers lose their accuracy. Mr. Varker stated his company will be able to establish a program for the Town which will enable the Town to plan and budget for the repairs in advance. Mr. Varker stated that currently there are some areas

that are more critical than others, but that all the streets need something done to them. Mr. Varker stated that some streets should have the ditches pushed back further to keep water from getting into the roadway. Mr. Varker stated his company would identify areas where the drainage is causing a problem.

Mr. Varker stated his company would do an initial assessment, and the contract with the Town could contain provision for a maintenance program if that is what the Council wants.

Council Member Binney asked how much the services of Mr. Varker's company would cost. Mr. Varker stated he is estimating \$5,000 - \$6,000 for preparation of a master plan, with the time periods to be established by the Town. Town Manager Grier inquired if Mr. Varker's company would assist in preparing a contract and scope of work, and Mr. Varker confirmed it would assist in that area also. Mr. Varker stated his hourly rate is \$95.00 and this is what he charges for maintenance related work, with a minimum requirement of \$350.00. Inspection work is charged at \$110.00 per hour.

Council Member Binney asked Mr. Rich Pinkerton what he thought of this proposed master plan. Mr. Pinkerton replied "We need guidance." Mr. Pinkerton stated to the best of his knowledge the Town has 11.4 miles of public streets, and 9.6 miles are surfaced, or 84%. In addition, the Town has 4.8 miles of private roads, of which 4.5 miles are still dirt. Mr. Pinkerton stressed the need to address Sprague Crossing and put in a crossing that "will be open most of the time." Mayor Rappaport inquired if Sprague is part of the Town's inventory, and Mr. Pinkerton affirmed that approximately 3/10<sup>th</sup> of a mile is. Mr. Pinkerton stated 1/10<sup>th</sup> a mile on Claxton, Bill Roehr has offered to provide drainage access off the road in exchange for the Town paving that section. Mr. Pinkerton also addressed the need for a crosswalk in Town, and suggested the best place is in front of Circle K. The placement of a crosswalk would require ADOT involvement. Another issue the Commission would like to deal with is obtaining flashing signals for Hellsgate Fire Department equipment when it has to access Highway 260. Mr. Pinkerton said an additional project for the future is additional access routes for the fire evacuation program.

Council Member Binney raised the issue of paving the Town's roads and he is concerned over the lack of "legal widths", which would require easements from the homeowners. Council Member Leis expressed his concern with the lack of consideration given to the condition of the base of the roads. Mayor Rappaport asked Mr. Varker if his company took into consideration the width of the road. Mr. Varker responded that width is a safety issue, and the minimum width of a road should be 22 feet.

Gary Hatch, Fire Chief of Hellsgate Fire District, and a resident of Star Valley, stated he agreed with Council Member Binney 100% with respect to getting easements from homeowners. Mr. Hatch went on to state he believes the Town's hiring a professional to do the master plan will ultimately save the Town money.

**A motion that the Council direct the Town Manager to enter into a contract with Pinal-Gila Consulting LLC for a review of the Town's streets and roads, not to exceed \$7,500.00, was made by Council Leis, and was seconded Council Member Coon.**

**The motion was voted on and passed 7-0.**

**3. Discussion regarding possible projects for use of FY 2013 CDBG funds, and also projects for the FY 2013/2014 budget.**

Town Manager Grier reminded the Council that at the next meeting they will need to select the project(s) for the FY 2013 CDBG funds. Mr. Grier informed the Council of the fight he had to put up with ADOH to allow the Town to do two projects should it so choose. ADOH did finally agree that the Town could use a portion of the CDBG funds to fund the Meals on Wheels / Senior Ridership program, and then do an additional project.

Mr. Grier stated the Council cannot make any decisions tonight, but should discuss how it wishes to use the FY 2013 CDBG funds. Mr. Grier stated if the Council chooses to use \$60,000.00 of the

CDBG funds to fund the Meals on Wheels / Senior Ridership program, this will leave approximately \$100,000.00 for a second project. Mr. Grier recommended that the project be in the recently surveyed low-to-moderate area. Mr. Grier cautioned that if the Council chooses a project outside this area it will require another survey. Mr. Grier stated the Council could choose a road project. Mr. Grier also referenced the Quail Valley Drainage Study performed by Verde Engineering which offers several options for a drainage project. Mr. Grier stated staff's recommendation is the Quail Valley Well Site on Rainbow Drive be considered as a possible project. The well is capable of producing only up to 14 gpm and the tank has a hole in the bottom of it. The cost to rehabilitate this site and possibly make it productive is estimated to be \$200,000.00. Water Operator Robert Rippey has determined that the best use of this site is to level the existing dilapidated structure; put granite down; put a fence around the site;; establish a workshop/storage area there for the water department, and overall make it a more aesthetic area than it currently is.

Referring to possible streets projects the money could be used for, Town Manager Grier stated the master streets and roads plans will not be done in time to help determine what would be the most crucial streets and projects currently needing attention. Mr. Grier stated once the plan is done, then monies could be used from the HURF funds as well as the General Fund.

Council Member Leis asked if Sprague Drive falls into the low-to-moderate survey area. Town Manager responded that it does not, and further pointed out that there is discrepancy as to whether or not the Town owns a portion of that property. Mr. Grier stated this project would not be available for CDBG funds.

Mayor Rappaport asked if the Quail Hollow area could be considered. Mr. Grier responded the report on Quail Hollow is available for Council review, but he believed the options exceed the \$100,000.00 anticipated CDBG funds. Mr. Grier stated he believed there were also some easement problems and issues relating to Forest Service property which would have to be dealt with in that area. Mr. Grier confirmed that this is part of the low-to-moderate area.

Council Members Leis, Hartwell, and Henderson expressed their agreement that cleaning up the Quail Valley Well Site would be the best use of the CDBG monies. Council Member Binney and Mayor Rappaport both stressed that as much as possible these monies should be "spent local." Discussion then turned to whether or not the Council wished to fund the Meals on Wheels / Ridership Program with a portion of the CDBG monies, and it was unanimous that this was what the Council wanted to do.

#### **4. Discussion and possible action regarding contribution by the Town to the Payson Pro Rodeo Committee.**

Town Manager Grier stated during the past several years the Council has made contributions to both the spring and the fall rodeos. In 2012 the Council contributed \$800.00 to the spring rodeo and \$1,400.00 to the fall rodeo. A request has been received this year for a contribution of \$900.00 for the spring rodeo.

Discussion followed, and Council Members Hartwell, Leis, Coon, and Mayor Rappaport expressed support for a \$800.00 contribution. Council Member Binney stated he is against this contribution as he sees the rodeo as a private enterprise, and he would like to see the contribution paid for by the individual Council Members from their monthly reimbursement. Council Member Leis raised the issue that Council Members cannot accept gifts (such as tickets or passes) in exchange for this contribution.

Peter McCorry, a resident of Star Valley, stated it is his belief that if the Town helps someone with their private property, that is benevolence, but the Rodeo Committee is an investment on the part of the Town.

**A motion that the Council approve a contribution to the Payson Rodeo Committee in the amount of \$800.00 for the spring rodeo was made by Council Member Coon, and was seconded by Council Member Hartwell.**

**The motion was voted on and passed 6-1.**

**A roll call was taken:**

**Mayor Rappaport Yes, Vice-Mayor Newland Yes, Council Member Hartwell Yes, Council Member Binney No, Council Member Coon Yes, Council Member Leis Yes, Council Member Henderson Yes.**

- 5. Discussion and possible action to adopt Resolution No. R 13-03 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, authorizing the Town Manager to apply for a donation of funds from the Fort McDowell Yavapai Nation and providing for the expenditure of such funds.**

Town Clerk Lois Johnson stated late last summer application was made to various Indian tribes for a portion of their Prop 202 monies, and to date the Town has received approximately \$20,000.00, which monies are applied to law enforcement services. The Fort McDowell Yavapai Nation has a funding cycle which requires applications be made no later than May 1, and then a response is received in August. The application requires that a Council resolution accompany the application, and Ms. Johnson requested that the Council approve such resolution which is attached as Resolution No. R 13-03.

**A motion that the Council approve Resolution No. R 13-03 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, authorizing the Town Manager to apply for a donation of funds from the Fort McDowell Yavapai Nation and providing for the expenditure of such funds was made by Council Member Leis, and was seconded by Council Member Henderson. The motion was voted on and passed 7-0.**

- COMMENTS FROM THE PUBLIC:**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

There were no public comments.

- ADJOURNMENT**

**A motion to adjourn the meeting was made by Council Member Leis, and was seconded by Council Member Henderson.**

**The motion was voted on and passed 7-0.**

**APPROVED:**

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**William S. Rappaport, Mayor**

**Date:** \_\_\_\_\_

**ATTEST:**

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**Lois V. Johnson, Town Clerk**

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 2<sup>nd</sup> day of April, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9<sup>th</sup> day of April, 2013.

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**Lois V. Johnson, Town Clerk**