

**MINUTES OF THE
SPECIAL MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, September 24, 2013 @ 6:00 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- CALL TO ORDER
- PRAYER was offered by Pastor Gary Bowser of Star Valley Baptist Church
- PLEDGE OF ALLEGIANCE
- ROLL CALL:

Mayor McDaniel X , Vice-Mayor Newland X , Council Member Hartwell X , Council Member Binney X , Council Member Coon Excused Absence, Council Member Leis X , Council Member Henderson X .

- **GILA COUNTY SHERIFF'S OFFICE REPORT FOR AUGUST, 2013.**

Sgt. Rodney Cronk of the Gila County Sheriff's Office gave the Sheriff's report for August, 2013.

- **HELLSGATE FIRE DISTRICT REPORT FOR AUGUST, 2013.**

Battalion Chief Bathke gave the Hellsgate Fire District report for August, 2013.

- **PROCLAMATION**

- 1. **Domestic Violence Awareness Month**

Edna, the Interim Director of Time Out, gave a brief presentation on behalf of Time Out. Mayor McDaniel then read the Proclamation (see Agenda packet) for the Council and public.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

- A. **Approval of the minutes from the Regular Council Meeting held on August 20, 2013.**

- B. **Approval of Claims Payable from August 16, 2003 through September 15, 2013 for the General Fund and for the Water Department.**

A motion to approve consent agenda items A and B was made by Council Member Hartwell, and was seconded by Council Member Henderson.

A roll call vote was taken:

Mayor McDaniel X, Vice-Mayor Newland X, Council Member Hartwell X, Council Member Binney X, Council Member Coon Excused Absence, Council Member Leis X, Council Member Henderson X.

The motion was voted on and passed 6-0.

- **DISCUSSION ITEMS:**

1. **Discussion and possible action regarding the selection of a contractor for the CDBG # 142-12 / Milky Way Well Site Project, and to authorize the Town Manager and/or others to approve the lowest bidder, Gilbert Pipe [sic] & Equipment Co. as the contractor for the Milky Way Well Site Project, and to enter into a contract with said contractor.**

Town Clerk Lois Johnson explained the solicitation of bids, publication of notice, and opening of the bids process to the Council. Town Clerk Johnson stated that the bids were opened and evaluated by Tres Rios, the engineering company, a representative of CAG, and Tim Grier and Robert Rippy representing the Town. Pursuant to the ADOH timeline, a contractor must be selected by September 30, 2013. Ms. Johnson stated Gilbert Pump was the lowest bidder.

Town Manager Grier stated Gilbert Pump's bid was \$274,825.00, and the next lowest bid was from Fann in the amount of \$299,220.00. After a further review of Gilbert Pump's bid, Mr. Grier requested the removal of several line items (some could be done by the Town and the Town already has a generator), resulting in the final bid of \$247,050.00. Mr. Grier stated he anticipates the final cost of the project will come in "somewhat less" than anticipated, but the Town will be required to pay the majority of the amount it pledged for the project. The project is expected to be started very shortly, and hopefully a rapid completion date.

Council Member Binney stated he should probably not vote on this item, as he had intended to submit a bid. However, the bid was not actually submitted. Town Manager Grier stated this would not preclude Council Member Binney from voting since the bid was not submitted. Council Member Binney stated his information is that Gilbert Pump has a good reputation in the contracting field.

A motion that the Council approve Gilbert Pump & Equipment Co. as the contractor for the CDBG # 142-12 Milky Way Well Site Project; and authorize the Town Manager to enter into a contract in the amount of \$247,050.00 with said contractor was made by Council Member Henderson, and was seconded by Council Member Leis.

The motion as voted on and passed 6 – 0.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

There were no public comments.

- **ADJOURNMENT**

A motion to adjourn the meeting was made by Council Member Hartwell, and was seconded by Council Member Henderson.

The motion was voted on and passed 6 - 0.

APPROVED:

Ronnie O. McDaniel, Mayor

Date: _____

ATTEST:

Lois V. Johnson, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Town Council of the Town of Star Valley held on the 24th day of September, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 26th day of September, 2013.

Lois V. Johnson, Town Clerk