

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, February 2, 2016 @ 6:00 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- CALL TO ORDER
- PRAYER was offered by Pastor Carl Peterson of Payson United Methodist Church
- PLEDGE OF ALLEGIANCE
- ROLL CALL:

Mayor McDaniel X , Vice-Mayor Binney X , Council Member Hartwell X , Council Member Henderson X , Council Member Coon X , Council Member McKinney X , Council Member O'Connor X .

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on January 19, 2016.

B. Approval of Claims Payable from January 16, 2016 through January 31, 2016, for the General Fund and for the Water Department.

A motion to approve consent agenda items A and B was made by Council Member Henderson, and was seconded by Council Member Hartwell.

A roll call was taken:

Mayor McDaniel X , Vice-Mayor Binney X , Council Member Hartwell X , Council Member Henderson X , Council Member Coon X , Council Member McKinney X , Council Member O'Connor X .

The motion was voted on and passed 7 - 0.

- **DISCUSSION ITEMS:**

1. Financial Update Report. Presentation by Chancy Nutt, Financial Administrator and Town Manager Tim Grier.

Mayor McDaniel stated Town Manager Grier was not present at this meeting.

Town Financial Administrator Chancy Nutt presented a financial over-view for the first half of fiscal year 2015/2016 which ended December 31, 2015. Ms. Nutt provided the Council with a written report, a copy of which is attached to these minutes.

Financial Administrator Nutt pointed out that the current cash position of the Town is \$4,418,748, and the projected cash position at fiscal year end (June 30, 2016) is \$3,545,050. Ms. Nutt stated the current cash position is higher than projected, primarily due to a slowdown of spending in certain areas

together with donations from the Gila County Board of Supervisors and strong local and franchise tax income.

Ms. Nutt reported the Sprague Crossing Project has been delayed due to weather; CDBG # 2 has been completed and the Town leveraged \$156,000 for this project. Ms. Nutt further reported the welcome signs have been completed and the park bathroom project has been started.

Ms. Nutt reviewed the cash flow position for the remainder of the fiscal year, including the projected large projects including Sprague Crossing and Moonlight Crossing, the park facility, leverage for CDBG # 3, and the purchase of Lumberman's well. The projected cash position for the end of fiscal 2015/2016 is \$3,545,050.

Ms. Nutt discussed the concern over decreased revenue due to potential loss of the photo enforcement safety program. Town Manager Grier is scheduled to address the Senate on February 3rd concerning this issue. Ms. Nutt stated the loss of this program would then require the general fund to bear the full expense of law enforcement, as well as a potential increase in the cost of law enforcement to continue to monitor traffic through the Town. Ms. Nutt stressed the Council needs to be conservative in spending for the remainder of the fiscal year pending outcome of the legislation on photo enforcement.

2. Discussion and possible action regarding funding the Meals on Wheels and Senior Ridership Programs from the Town's general fund for the first two quarter of 2016 as the CDBG funds have been extinguished.

Town Clerk Lois Johnson stated the 2013/2014 CDBG provided \$60,000.00 for the Meals on Wheels / Senior Ridership Program for a two year period. These monies have now all been expended and there are two quarters remaining in 2016. One of the requirements of the grant was that the Town would continue to fund the program for a 12 month period after the grant is closed. Town Manager Grier's spending authority is \$5,000.00 and the amount per quarter for the program is approximately \$6,000 to \$7,000 per quarter, which will need to come out of the Town's general fund.

A motion that the Council authorize funding the Meals on Wheels and Senior Ridership Programs for citizens of Star Valley for the first two quarters of 2016 from the Town's general fund was made by Council Member Henderson, and was seconded by Council Member Coon.

The motion was voted on and passed 7 – 0.

3. Discussion and possible action regarding the Town's continuing to utilize the services of Central Arizona Government.

Mayor McDaniel stated this discussion item was being removed from the agenda since the Town Manager was not present at the meeting.

4. Discussion and possible action regarding the Special Survey required by Arizona Department of Housing in conjunction with the FY 2015 CDBG process.

Town Clerk Johnson stated a special survey is being required by the Arizona Department of Housing in conjunction with the FY 2015 CDBG, which is purchase of the Circle K well. The area to be surveyed includes the Milky Way area just north of Highway 260, the area around the Quail Valley well site, Houston Creek Landing, and the trailer park behind the Circle K. A total of 183 completed surveys are required, and the results are due to ADOH by March 4, 2016. Actual notice to proceed with the survey is expected from ADOH within the next day or two.

Ms. Johnson discussed the survey form and the manner in which the survey will be conducted. It will be a door-to-door process due to the short amount of time in which to conduct the survey. Council Members are being asked to assist with the survey. All the Council Members indicated they would be

willing to assist. Ms. Johnson stated that Water Department Superintendent Rob Rippey and she would also be working on the survey. Ms. Johnson stated she would provide a list of names and addresses to each Council Member.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

Bobby Davis, 90 S. Hill Side Drive, Star Valley, stated he would be willing to assist with the special survey if ADOH approved his participation.

There were no further public comments, and the Mayor closed this portion of the meeting.

- **ADJOURNMENT**

A motion to adjourn the meeting was made by Council Member Hartwell, and was seconded by Council Member Henderson.

The motion was voted on and passed 7 - 0.

APPROVED:

Ronnie O. McDaniel, Mayor

Date: _____

ATTEST:

Lois V. Johnson, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 2nd day of February, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9th day of February, 2016.

Lois V. Johnson, Town Clerk