

**MINUTES OF THE  
REGULAR MEETING OF THE COMMON  
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, December 20, 2016 @ 6:00 pm  
3675 East Highway 260, Star Valley, AZ  
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Mrs. Simone Lake of Church on Randall Place
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER

- ROLL CALL:

Mayor McDaniel   X  , Council Member Hartwell   X  , Council Member Coon Excused Absence, Council Member McKinney   X  , Council Member O'Connor   X  , Council Member Davis   X  .

- **HELLSGATE FIRE DISTRICT REPORT FOR NOVEMBER, 2016.**

Chief Dave Bathke of Hellsgate Fire District gave the report for November, 2016.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

**A. Approval of the minutes from the Regular Council Meeting held on December 6, 2016.**

**B. Approval of Claims Payable from December 1, 2016 through December 15, 2016 for the General Fund and for the Water Department.**

**A motion to approve consent agenda items A and B was made by Council Member Hartwell, and was seconded by Council Member Davis.**

**A roll call vote was taken:**

**Mayor McDaniel   X  , Council Member Hartwell   X  , Council Member Coon Excused Absence, Council Member McKinney   X  , Council Member O'Connor   X  , Council Member Davis   X  .**

**The motion was voted on and passed 5 - 0.**

- **DISCUSSION ITEMS:**

1. **Discussion, PUBLIC HEARING, and possible action regarding selection of Community Development Block Grant (“CDBG”) project(s) for FY2017.**

Finance Administrator Chancy Nutt stated this is the second public hearing for the Fiscal Year 2017 CDBG funds. The first public hearing was held November 15, 2016 at which point the public was welcome to participate and discuss the projects with Council. Those projects discussed at the meeting were advertised to the public as part of the second public hearing, and can be discussed again, and possibly selected as the project, explained Ms. Nutt. If Council chooses to discuss new projects not previously discussed, or takes anything from the public hearing portion and would like to seek more information and table this discussion, a third public hearing can be scheduled. Once a project(s) has been selected, explained Ms. Nutt, Council will pass a Resolution instructing staff to apply for the CDBG funds. This application is due in September of 2017, pointed out Ms. Nutt. While ADOH is in the process of reviewing our application, staff will conduct a special income survey to insure the project(s) falls within the parameters of low to moderate income. Secondly, reported Ms. Nutt, staff will send out letters of inquiry for the environmental review. Once the application is approved by ADOH, staff will be able to move forward with procuring the other requirements of the grant process, concluded Ms. Nutt.

Town Manager Grier stated these discussions are required to be open to public hearing, and that the two projects discussed at the first hearing were Moonlight crossing and the drainage project. Stated Mr. Grier, Council can move forward and choose either one of those projects, or consider a third project, the PW1 and PW2 project, which was not considered at the first public hearing. If Council were to consider the PW1 and PW2 project, staff will re-advertise and start over with the process, explained Mr. Grier. Time is not of the essence, and there is time to submit the application to ADOH, as it is not due until September 2017. Mr. Grier cautioned Council to think carefully whether or not to proceed and choose a project tonight, or put in additional time.

Council Member O’Connor stated the drainage project would be astronomical and overwhelming, and that Moonlight crossing is now double the cost – going from a cost of \$80,000.00 to \$160,000.00. Personally, stated Council Member O’Connor, he likes the PW1 and PW2 project. Town Manager Grier stated PW1 and PW2 project would have to include engineering, but that this project is most likely to absorb more of the available grant funds. If grant funds are left on the table, explained Mr. Grier, the Town loses them. If Council is committed to the Moonlight crossing project, it could be done expediently with the use of restricted funds from the county excise tax, or HURF funds as well, pointed out Mr. Grier. Something to consider, stated Mr. Grier, is that the Town has already invested \$100,000.00 into the PW1 and PW2 project. Council Member Davis stated he agrees with Council Member O’Connor in securing the Town’s water source, and the Town can use the HURF funds to accomplish Moonlight crossing.

Town Manager Grier stated Moonlight crossing project estimates are coming in lower than the available grant funds, and that the project Council chooses should use the full amount of the grant money. If we don’t use it, stated Mr. Grier, we lose it. Mayor McDaniel stated he agrees with Council Members O’Connor and Davis – the drainage project would be an ongoing issue. Finance Administrator Nutt stated the \$190,000.00 figure for PW1 and PW2 is not a current number, and would likely grow in cost. Mr. Grier pointed out the real value of PW1 and PW2 project would be to back up the Knolls well - the horse of the Town’s water source. Council Member McKinney stated it makes sense to use the grant funds for the PW1 and PW2 project, and to use the dedicated road funds to accomplish Moonlight crossing. Council Member O’Connor referred to page 13 of the Tres Rios report, and that it shows PW1 and PW2 wells at 50 gallons per minute. Mr. Grier stated the PW2 well by itself has the capacity to serve the entire customer base. The Town’s expected water consumption has not gone up, and the demand remains

consistent, reported Mr. Grier. Increasing capacity would ensure a reliable water source, concluded Mr. Grier. The Mayor opened this portion of the meeting up for public comments.

George Binney of 197 N. Valley Road stated the Town has already secured a water source, and with the addition of the Circle K and Lumberman's wells, the Town will have three times the water needed. The water company is running at a loss, and he does not believe PW1 and PW2 is a viable project, and is in favor of spending the grant funds on Moonlight crossing.

Bill Rappaport of 699 E. Highline Dr. stated Moonlight crossing should be completed, even if all of the grant funds wouldn't be spent.

George Binney of 197 N. Valley Road stated the wells at the park could back up the Knolls.

Town Manager Grier stated the wells at the park would not back up the Knolls, as one is 11 gallons per minute, and the other is 40 gallons per minute. Council does not need to make a decision today - can take a step back and choose the right project for the grant funds. It will take three or four years to complete Moonlight crossing if done with the grant funds, explained Mr. Grier. We are ahead of the game and have time to choose the right project.

Council Member Davis suggested tabling the discussion. He is in favor of the PW1 and PW2 project, but would like to look at other options. There were no further public comments, and the Mayor closed this portion of the meeting.

**A motion that Council not select any projects discussed at the first public hearing, and to begin the public hearing process anew, to reconsider which project is appropriate for the CDBG funds, was made by Council Member Davis, and was seconded by Council Member O'Connor.**

**The motion was voted on and passed 5 – 0.**

**2. Discussion and possible action concerning Resolution No. R 16-19 captioned as follows: A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, reappointing Jon R. Cline as a Director to the Rim Country Educational Alliance Separate Legal Entity for an additional five year term.**

Town Manager Grier stated he would like to clarify that at the last meeting, Council voted to reappoint Mr. Cline for a three year term. It was recently made clear that it is not a three year term, but a five year term.

**A motion that Council adopt Resolution No. R 16-19 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, reappointing Jon R. Cline as a Director to the Rim Country Educational Alliance Separate Legal Entity for an additional five year term, was made by Council Member Henderson, and was seconded by Council Member Davis.**

**A roll call vote was taken:**

**Mayor McDaniel Yes, Council Member Hartwell Yes, Council Member Coon Excused Absence, Council Member McKinney Yes, Council Member O'Connor Yes, Council Member Davis Yes.**

**The motion was voted on and passed 5 - 0.**

3. **Discussion and possible action concerning Resolution No. R 16-20 captioned as follows: A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, appointing Ted Pettet as a Director of the Rim Country Educational Alliance Separate Legal Entity to replace Laura Bartlett.**

Mayor McDaniel stated he is abstaining from voting.

**A motion that Council adopt Resolution No. R 16-20 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, appointing Ted Pettet as a Director to the Rim Country Educational Alliance Separate Legal Entity to replace Laura Bartlett, was made by Council Member Davis, and was seconded by Council Member Hartwell.**

**A roll call vote was taken:**

**Mayor McDaniel Abstention, Council Member Hartwell Yes, Council Member Coon Excused Absence, Council Member McKinney Yes, Council Member O'Connor Yes, Council Member Davis Yes.**

**The motion was voted on and passed 4 - 0.**

4. **Discussion and possible action concerning Town Attorney's research regarding filling the vacant Council seat.**

Town Manager Grier stated, with sadness, according to Star Valley Town Code 1-5-12 (C) (1 and 2), this issue must be addressed. Mr. Grier read the Town Code 1-5-12(C) (1 and 2) aloud. This appointment, stated Mr. Grier, would have to be addressed at the January 3, 2017 Council Meeting. Mr. Grier explained that the Town will post a notice in the Roundup to solicit interested parties, who will then be required to submit a letter of intent for Council to consider at the January 3 Council Meeting. If Council is unable to appoint, stated Mr. Grier, a special election would be required, which would cost the Town \$7,235.00. The appointed or elected Council Member would fill the vacant Council seat through the remainder of the term, which is two years, stated Mr. Grier. Council Member Davis asked if Council would be notified as the letters of intent come in. Mr. Grier stated he would like to give all the candidates' fair consideration, and have Council review the letters of intent all at the same time.

**A motion that Council instruct the Town Manager to advertise the vacant position, requesting letters of interest to be submitted to Town Hall, to be reviewed at the January Council Meeting to select a replacement for the vacant council seat, if possible, was made by Council Member O'Connor, and was seconded by Council Member Hartwell.**

**The motion was voted on and passed 5 – 0.**

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened this portion of the meeting up for public comments.

Ted Pettet, newly appointed Director of Rim Country Educational Alliance, stated the main building is moving to the southwest corner of the property, as it would be too expensive to stick with the original plan. There is also a deadline for ASU to make a commitment, reported Mr. Pettet.

Karen Benjamin, of Sky Run Lane, stated it would be a good idea to tie in the PW1 and PW2 wells, and that it would be advantageous to Star Valley.

There were no further public comments, and the Mayor closed this portion of the meeting.

- **ADJOURNMENT**

**A motion to adjourn the meeting was made by Council Member Hartwell, and was seconded by Council Member Davis.**

**The motion was voted on and passed 5 – 0.**

**APPROVED:**

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**Ronnie O. McDaniel, Mayor**

**Date:** \_\_\_\_\_

**ATTEST:**

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**Edie Chapin, Town Clerk**

**CERTIFICATION:**

**I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 20<sup>th</sup> day of December, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.**

**Dated this 23<sup>rd</sup> day of December, 2016.**

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**Edie Chapin, Town Clerk**