

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, July 18, 2017 at 6:00 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Rev. Charles Proudfoot of the Community Presbyterian Church.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER

- ROLL CALL:

Mayor McDaniel X, Vice Mayor O'Connor X, Council Member Hartwell X, Council Member Coon X, Council Member McKinney Absent, Council Member Davis X, Council Member Stephenson X.

- **HELLSGATE FIRE DISTRICT REPORTS FOR APRIL, MAY AND JUNE 2017**

Acting Chief John Wisner of Hellsgate Fire District gave the reports for April, May and June 2017.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on June 20, 2017.

B. Approval of Claims Payable from June 16, 2017 through June 30, 2017 for the General Fund and for the Water Department.

A motion to approve consent agenda items A and B was made by Council Member Coon, and was seconded by Council Member Davis.

A roll call vote was taken:

Mayor McDaniel X, Vice Mayor O'Connor X, Council Member Hartwell X, Council Member Coon X, Council Member McKinney Absent, Council Member Davis X, Council Member Stephenson X.

The motion was voted on and passed 6 - 0.

- **DISCUSSION ITEMS:**

- 1. Town Manager's Five-Minute Report and possible discussion (not an action item).**

Town Manager Grier reported on the four-year plan and the projects the Town has accomplished thus far. The park landscaping and sprinkler system installation are complete, at a cost of about \$37,000.00. The fitness trail should be completed soon, the pads have been dug, and the five-station equipment has arrived. The speed signs have been very effective, reported Mr. Grier, and Council has been provided a copy of the "Encroachment Permit Project Completion Certification Letter" from ADOT. Mr. Grier stated he spoke with Supervisor Tommie Martin, who offered to loan the Town a mobile radar speed trailer. The loaner radar speed trailer has been placed on Moonlight, and a copy of the data tracking information has been provided to Council. According to the data, reported Mr. Grier, traffic is somewhat controlled on Moonlight as the percentile of traffic was within safe limits. It will be useful for the Town to continue to track speed data, and since it's a mobile unit it can be moved around as needed.

Reported Mr. Grier, the Town has purchased a mobile radar speed trailer that will be arriving anytime soon, which will allow the Town to have two mobile radar speed trailers on the streets. Mr. Grier reported that the Town will also be purchasing data tracking software for the two radar speed signs on Highway 260 at a cost of about \$500.00 per sign. Since it requires the signs to be shipped out for software installation, it would be best to ship them out for install in early winter, explained Mr. Grier, to avoid any interruption during the busy summer months. The data tracking software will be an important tool for the Town and ADOT, pointed out Mr. Grier. The Town has increased the hours of Chad Dupont, Park Maintenance, and he is doing a good job in maintaining the park grounds. Mr. Grier reported the Circle K CDBG project is moving rapidly. The property is in escrow, the engineering is nearly complete, and the contractor bids should be coming in shortly. Finance Administrator Nutt has been working diligently on the PW1 and PW2 CDBG project – the Town has had two public hearings, and all easements have been secured and recorded. Mr. Grier stated that with the purchase of the Circle K property, Council may want to start thinking about the community garden project.

Mr. Grier stated he would like to give Council a quick financial review. The Town is hitting the projected fund balance mark - the cash account is at \$1,867,260.00; the investment account of laddered CD's is at \$3,385,940.00; the year-to-date investment return is at \$50,743.00. The Town has \$4,200,000.00 in the fund reserve, which is on target with our projections. The city sales tax is up 7.4% over last fiscal year and the Town has collected \$314,620.00 this year. Reported Mr. Grier, building permits are down 8% from this time last year and business licenses are up 29%. The park landscape project current expenditures are at \$37,802.00, and the Town still has a bit of work to do in running a water line to the memorial bench for planting flowers. The projected cost of the fit trail, not including install, is \$10,865.00. The Town has budgeted \$114,000.00 for street maintenance and has spent \$56,550.00 thus far for day to day maintenance. The Valley Road widening project is completed and Moonlight is scheduled to be completed any day, stated Mr. Grier.

- 2. Presentation by Mayor McDaniel recognizing Dallas Hammit, State Engineer, and ADOT's partnership in helping to keep our community safe.**

Mayor McDaniel stated that Star Valley's interest in the ADOT message board was for the safety of the Town residents. Town Manager Grier explained that he and Finance Administrator Nutt met Dallas Hammit and Tom Goodman at the ADOT function in Payson and spoke with them regarding the problems on Highway 260 due to the absence of the speed cameras. Within a matter of days, reported Mr.

Grier, the Town message to reduce speeds was on the ADOT message board. Mr. Grier stated the message will be very helpful in warning travelers to reduce speeds, and hopes the Town can continue to work in partnership with ADOT. Mayor McDaniel thanked Assistant Town Manager Nutt for her efforts as well. Dallas Hammit stated they are happy to help, and reported that last year the state of Arizona had over 900 fatalities on the roadways, 95% were behavior, and of that behavior almost 35% are speed related. Mr. Hammit applauds the Town for looking at the problem and seeking solutions. Mayor McDaniel stated he appreciated the quick response from ADOT, as it was truly a safety situation for the Town. Council Member Hartwell thanked ADOT for their quick response and stated she believes the message is immensely helping to reduce speeds. The residents and Town certainly appreciate it, stated Mayor McDaniel.

3. Discussion and possible action to remove the Flint Road project from the four-year plan. Discussion to include the financial impact on our budget if the Flint Road project is removed.

Town Manager Grier explained that he has looked more closely at the Flint Road project. Flint Road is a very narrow road that was included in the four-year plan and he should have looked at it more carefully, admitted Mr. Grier. The reason the Town needs to reconsider and remove this project is the width of the road does not meet Town code. Mr. Grier stated the Town needs to be consistent in not paving roads that don't have the proper easements. This was a \$47,000.00 budgeted project that would come out of HURF or County Excise Tax restricted fund. Mr. Grier stated he does not think it is a good project and recommends for Council to remove it from the four-year plan.

A motion that the Flint Road project be removed from the four-year plan was made by Council Member Davis, and was seconded by Council Member Coon.

The motion was voted on and passed 6 – 0.

4. Discussion and possible action to recommit and contribute \$17,500.00 to the Meals on Wheels and Senior Ridership programs. Joanne Conlin from the Senior Center will be present to update the current status of funding.

Town Manager Grier stated the Town is committed to helping our seniors, and that these are good programs due in large part to the dedication of Joanne Conlin. For the last few years, reported Mr. Grier, Gila County has partnered with the Town and contributed half of the \$35,000.00 needed to fully fund the two programs. Supervisor Cline saw the importance of funding the senior program and added it as a line item in his budget this year. Joanne Conlin thanked Council for the invitation, and stated she would like to give Council a recap of this past year. Transportation made 1400 trips and put close to 4900 miles on the vehicle, it's a very popular program and is booked solid every Wednesday. Meals on Wheels delivered 4,240 meals this past year and the people are very appreciative. Ms. Conlin pointed out that many seniors are alone and the funding is not just a meal, it's everything else that goes with it. Mayor McDaniel asked how many people from Star Valley are on the program. Ms. Conlin reported there are twelve on the program. Council Member Davis thanked her personally for all she has done. Mayor McDaniel thanked Joanne for her hard work. Council Member Stephenson thanked Joanne for helping our seniors and stated that these programs are a great investment to the population of Star Valley. Council Member O'Connor recommended that everyone volunteer some time at the Senior Center. Council Member Coon stated he gets the most positive response regarding this charity, and it is very well appreciated. Town Manager Grier asked Ms. Conlin about the funding needs. Ms. Conlin reported she

has not heard anything and that it is too early to tell. Gila County is committed to doing this for all of the senior centers in Gila County, it is positive and fair for everyone, stated Ms. Conlin.

A motion that Council authorize the \$17,500.00 contribution to the Meals on Wheels and Senior Ridership programs for the citizens of Star Valley was made by Council Member Stephenson, and was seconded by Council Member Hartwell.

The motion was voted on and passed 6 – 0.

5. Discussion and possible action to appoint Joanne Conlin to the Planning & Zoning Commission.

Town Manager Grier reported that Ms. Conlin stated her interest in becoming a member of the Planning & Zoning Commission. We have two vacancies, pointed out Mr. Grier, and his recommendation to Council is to approve her to serve on the commission. Mayor McDaniel stated this is a wonderful selection, as Ms. Conlin is a fair and considerate person.

A motion that Council appoint Joanne Conlin as a member of the Star Valley Planning & Zoning Commission for a term of four years was made by Council Member Davis, and was seconded by Council Member Hartwell.

The motion was voted on and passed 6 – 0.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened this portion of the meeting up for public comments.

There were no public comments and the Mayor closed this portion of the meeting.

- **ADJOURNMENT**

A motion to adjourn the meeting was made by Council Member Davis, and was seconded by Council Member Hartwell.

The motion was voted on and passed 6 – 0.

APPROVED:

Ronnie O. McDaniel, Mayor

Date: _____

ATTEST:

Edie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 18th day of July 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19th day of July 2017.

Edie Chapin, Town Clerk