

**TOWN OF STAR VALLEY**

**3675 E. Highway 260  
Star Valley, AZ 85541  
Phone: (928) 472-7752  
Fax: (928) 472-7795  
www.starvalleyaz.com**



**PARK FACILITY RESERVATION REQUEST FORM**

**B. Diane McDaniel Community Park  
3615 E. Highway 260  
Star Valley, AZ 85541**

**CONTACT INFORMATION**

Name of Organization: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email (optional): \_\_\_\_\_

**EVENT INFORMATION**

Event Name: \_\_\_\_\_  
Date(s) Requested: \_\_\_\_\_  
From: \_\_\_\_\_ AM or PM To: \_\_\_\_\_ AM or PM  
Number of Participants: \_\_\_\_\_  
What are you requesting: \_\_\_\_\_ Ramada \_\_\_\_\_ Group Area Ramada \_\_\_\_\_ Volleyball Court  
Will alcohol be served?  Yes  No (If yes, Town of Star Valley Alcohol Permit is required.)  
Will you have amplified sound?  Yes  No  
Will you have live music?  Yes  No  
Will you need lights?  Yes  No

**WATER AMENITIES ARE NOT ALLOWED IN THE TOWN PARK.  
NO INFLATABLE OR JUMPING CASTLES ARE ALLOWED IN THE TOWN PARK.**

**PARK USAGE TERMS AND CONDITIONS**

An Administrative Fee of \$\_\_\_\_\_ will be applied for ALL refunds or cancellations. Permit holders must produce their copy of any permit upon request by Town of Star Valley personnel. Applicants must be at least 18 years of age. Fees for facility use are non-refundable in the event of non-use, rain or shorter duration. **The use of Kiddie Trains, waterslides, and pools is prohibited in Town Park.** Permit holders must pay the Town within ten days from the date of use of the park for any and all loss, breakage or need for repair of any piece of furniture, equipment

or portion of facility. The burden of proof shall be upon the permit holder to prove that any damage was not caused by the permit holder or his/her organization. The Town of Star Valley reserves the right to cancel any reservation prior to scheduled use due to unforeseen Town of Star Valley conflicts, in which case the permit holder will be notified in advance and all pre-paid fees refunded. The Town of Star Valley reserves the right to revoke the right to use the facilities at any time, including during an event if there is a danger of injury or damage to person(s) or property. The permitted use of the facilities by a user does not, in any way, constitute an endorsement by the Town of Star Valley of the user's policies or beliefs. Permit holders must abide by all terms and conditions outlined herein, as well as all Town of Star Valley Park Regulations, as set forth in Title 7, Chapter 1 of the Star Valley Town Code.

**PERMIT HOLDER INITIALS:** \_\_\_\_\_

**RELEASE AND INDEMNIFICATION AGREEMENT**

In consideration of the Town of Star Valley's acceptance of my reservation of the Town park, I do hereby, for myself, my child/ren, my heirs, executors and assigns, release the Town of Star Valley and the officials, officers, agents and employees of the Town from liability for any harm, injury, or damage, which I, or my minor child/ren may suffer while using the described facilities. This includes all risks that are connected with use of the facilities whether foreseen or unforeseen. I agree to indemnify and hold the Town of Star Valley and its agents, officials and employees harmless from any damage to persons or property, resulting from my or my minor child/ren's negligence and/or intentional acts. I assume the responsibility of mental and physical fitness for myself and my minor child/ren to use the facilities, and agree to abide by all rules and requirements for facilities usage. I am of lawful age and legally competent to sign this Agreement for and on behalf of myself and/or my minor child/ren. If I am acting on behalf of an organization, I certify that I am the agent of the organization, I am acting on the organization's behalf, and I am duly authorized to execute this Release and Indemnification Agreement on the organization's behalf. By signing below, I acknowledge that I have read and agree to abide by all the terms, conditions, rules and regulations outlined in this Facility Use Application and that I have read and understand the terms of this Release and Indemnification Agreement and agree that I shall be bound by its terms and conditions.

**PERMIT HOLDER INITIALS:** \_\_\_\_\_

**Signature of Permit Holder:**

\_\_\_\_\_ **Date:** \_\_\_\_\_

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**OFFICIAL USE ONLY:**

Amount Due: \$\_\_\_\_\_ Paid by:  Check  Cash Receipt # \_\_\_\_\_

Requires Special Event Permit?  Yes  No Pending Permit # \_\_\_\_\_

Approved by: \_\_\_\_\_ Approved Permit # \_\_\_\_\_