

**MINUTES OF THE  
REGULAR MEETING OF THE COMMON  
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, October 3, 2017 at 6:00 pm  
3675 East Highway 260, Star Valley, AZ  
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Rev. Charles Proudfoot of Community Presbyterian Church.
- PLEDGE OF ALLEGIANCE
  
- CALL TO ORDER

- ROLL CALL:

Mayor McDaniel X, Vice Mayor O'Connor X, Council Member Hartwell X, Council Member Coon X, Council Member McKinney X, Council Member Davis X, Council Member Stephenson X.

- **GILA COUNTY SHERIFF'S OFFICE REPORTS FOR AUGUST AND SEPTEMBER 2017**

Acting Supervisor Todd of the Gila County Sheriff's Office gave the reports for August and September 2017.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

**A. Approval of the minutes from the Regular Council Meeting held on August 15, 2017.**

**B. Approval of Claims Payable from August 16, 2017 through September 30, 2017 for the General Fund and for the Water Department.**

A motion to approve consent agenda items A and B was made by Council Member Davis, and was seconded by Council Member Hartwell.

A roll call vote was taken:

Mayor McDaniel X, Vice Mayor O'Connor X, Council Member Hartwell X, Council Member Coon X, Council Member McKinney X, Council Member Davis X. Council Member Stephenson X.

The motion was voted on and passed 7 - 0.

- **PROCLAMATION:**

**1. Proclaiming October 2017 as Domestic Violence Awareness Month.**

Town Clerk Chapin read the Proclamation for Council and the public.

- **DISCUSSION ITEMS:**

- 1. Town Manager's Five-Minute Report and possible discussion (not an action item).**

Town Manager Grier asked Council to look back at the summer through the perspective of the four-year plan, and that the Town has achieved almost all its goals. Reported Mr. Grier, the Town website is much improved and continues to be updated. A full irrigation system was installed at the community park, along with the planting of trees and grass, and the fitness trail is complete. The widening of Valley Road has been accomplished, and Roy Haught will begin the surfacing of Moonlight Road at month's end. Mr. Grier stated he is proud of the Town's achievements while also staying on budget and supporting the Rodeo, Taste of the Bridge and Senior Ridership, along with the donation of an air conditioning unit for the kitchen of the Senior Center.

Reported Grier, the Town has continued with Water Department projects, such as the purchase of Lumberman's and Circle K wells, accomplished for the most part with CDBG grant funds. The CDBG funded Circle K well was purchased from Roy Haught - this project will begin within 30 days and be completed in another 30 days. PW1 and PW2 is being administered in-house by Finance Administrator Nutt, reported Mr. Grier. Hundreds of hours of administration go into a project like this. Once completed the Town of Star Valley will have an endless supply of water, stated Mr. Grier.

The Town has added a new employee to Town Hall, reported Mr. Grier. Jennifer Ross, hired as a street crew member, has been weed eating, trimming trees, mowing and picking up trash. Town Hall has been receiving positive feedback, stated Mr. Grier, and her hire was a good move. The Town brought her on without nearly any financial impact, as office cleaning and yard services were cancelled to mitigate the cost. We hope to keep her busy during the winter months and on to next summer, stated Mr. Grier. The Town has accomplished almost all the projects on the four-year plan and the budget is still in a great place, pointed out Mr. Grier.

Council Member McKinney asked about the shrubbery clean up on Mountain View Rd. Mr. Grier explained the Town had received a request from property owner Lynn Andrew to tackle the overgrown shrubbery and trees. She supplied a list of the offending properties, and the Town sent certified letters to all those on the supplied list. We received some negative feedback and had to apologize to a few property owners who didn't have overgrown shrubbery issues. Reported Mr. Grier, some property owners cleaned up, others didn't. Ms. Andrew was not satisfied with the outcome, which ultimately led to the hiring of Jennifer Ross. Vice Mayor O'Connor asked what the problem was with the trees. Mr. Grier responded the trees scratch the larger vehicles and RV's. Mountain View Road is not any more overgrown than any other roads, stated Mr. Grier, and the Town does not have the resources to cut back trees on all roads. It's unfortunate that the property owners don't take responsibility, commented Mr. Grier. Mayor McDaniel stated it comes down to the type of vehicle you are driving. Mr. Grier responded that the Town has many roads like this, and it's a case of prioritization. Vice Mayor O'Connor stated it is the property owner's responsibility. Council Member Coon asked if the Town could bill the property owners. Mr. Grier responded that the amount the Town would spend in taking legal action would not be worth it. Council Member Coon asked if an Ordinance would help. The path is fairly defined legally speaking, answered Mr. Grier, and our hope would be to achieve compliance from the community.

**2. Discussion and possible action to authorize the Town Manager to enter into an ingress/egress agreement with Rollo and Chris Pool of 35 N. Pine Ridge Circle and Wendy Larchick of 36 N. Pine Ridge Circle.**

Town Manager Grier explained that this ingress/egress would allow residents an emergency access when flooded, saving the Town around \$200,000.00, and that the previous property owners were not interested in an agreement with the Town. Acknowledged Mr. Grier, Operations Superintendent Rippy gets the credit for this one. The Town received a call from the Pools asking that we repair washed out utility lines. The history of the road was explained to them, they responded with their willingness to allow an easement and enter into a written legal agreement. Explained Mr. Grier, the Town would go in with a grader and cover up the exposed utility lines at a cost of \$2,500.00. Mayor McDaniel asked if the access would be chained off. Mr. Grier answered the access would be chained off, and only during flooding would it be unchained to allow emergency passage.

**A motion that Council authorize the Town Attorney to enter into an ingress/egress agreement with Rollo and Chris Pool of 35 N. Pine Ridge Circle and Wendy Larchick of 36 N. Pine Ridge Circle to create an emergency ingress/egress was made by Council Member Davis, and was seconded by Council Member Stephenson.**

**The motion was voted on and passed 7 – 0.**

**3. Discussion and possible action concerning Resolution No. R 17-09 captioned as follows: A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, requesting the assistance of elected government officials and government agencies to assist in providing a redundant communication connection to the Northern Gila County area and declaring an emergency.**

There was no discussion involved.

**A motion to approve Resolution No. R 17-09 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, requesting the assistance of elected government officials and government agencies to assist in providing a redundant communication connection to the Northern Gila County area and declaring an emergency was made by Council Member McKinney, and was seconded by Council Member Hartwell.**

**The motion was voted on and passed 7 – 0.**

**4. Discussion and possible action concerning Resolution No. R 17-10 captioned as follows: A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, establishing a salary equivalent for purposes of computing workers' compensation insurance premium and compensation benefits for volunteers.**

There was no discussion involved.

**A motion to approve Resolution No. R 17-10 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, establishing a salary equivalent for purposes of computing workers' compensation insurance premium and compensation benefits for volunteers was made by Council Member Davis, and was seconded by Council Member Hartwell.**

**The motion was voted on and passed 7 – 0.**

**5. Presentation by Edie Chapin, Town Clerk regarding an update on tribal funding applications.**

Town Clerk Chapin thanked Council for allowing her the opportunity to speak on the status of tribal funding requests. She pointed to the handout titled “2017 Revenue Sharing Requests” and reported that the Town has requested funding from eleven of the twelve tribal entities. The Tonto Apache Tribe being the exception, as their March 2017 contribution to the Town of \$4,538.00 was their Revenue Sharing Distribution for 2017. To date, reported Ms. Chapin, we have been denied funding by three of the tribes. The Town has eight requests that are pending notification – five of those requests are for community garden fence funding and three are for playground equipment funding.

Looking ahead to 2018, the Town will be submitting its funding request to the Tonto Apache Tribe in January - giving us the opportunity to submit a request. Ms. Chapin reported that she will be submitting an online grant application with GameTime, a designer and manufacturer of playground equipment, and that they offer up to 100% matching funds for new playground projects. The application deadline is November 15, and notification is expected before the end of this year, stated Ms. Chapin.

Town Manager Grier reported that Ms. Chapin has put in a ton of time with these funding requests. Whether we receive funding or not, we are swinging, stated Mr. Grier. Mayor McDaniel stated he appreciates the efforts of Town Clerk Chapin and Council Member Stephenson. The Town will get the golden egg one of these days, stated Mayor McDaniel. If we don’t apply we won’t get anything, pointed out Council Member Stephenson. It’s a crap shoot, we apply and see what happens.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened this portion of the meeting up for public comments.

Lynn Andrew, a nineteen-year resident of 678 Mountain View Rd., stated that at the entrance there are several homes that have extensive amounts of shrubbery. Explained Ms. Andrew, it is necessary for vehicles to pull over for each other so as not to get scratched by the encroaching shrubbery. Ms. Andrew stated she understands that this is the property owner’s responsibility and appreciates the Town stepping in to alleviate the issue. She would like to see the Town continue to take care of this problem on an as-needed basis.

There were no further public comments and the Mayor closed this portion of the meeting.

• **ADJOURNMENT**

**A motion to adjourn the meeting was made by Council Member Davis, and was seconded by Council Member Hartwell.**

**The motion was voted on and passed 7 – 0.**

**APPROVED:**

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**Ronnie O. McDaniel, Mayor**

**Date:** \_\_\_\_\_

**ATTEST:**

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**Eddie Chapin, Town Clerk**

**CERTIFICATION:**

**I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 3<sup>rd</sup> day of October 2017. I further certify that the meeting was duly called and held, and that a quorum was present.**

**Dated this 12<sup>th</sup> day of October 2017.**

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**Eddie Chapin, Town Clerk**