

**MINUTES OF THE  
REGULAR MEETING OF THE COMMON  
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, September 17, 2019 at 6:00 pm  
3675 East Highway 260, Star Valley, AZ  
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Pastor Dave Barber of Rim View Community Church.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER

- **ROLL CALL:**

Vice Mayor McKinney   X  , Council Member Davis   X  , Council Member Armington   X  ,  
Council Member Binney   X  , Council Member Rappaport   X  , Council Member  
McDaniel   X  , Mayor Coon   X  .

- **HELLSGATE FIRE DISTRICT REPORT FOR AUGUST 2019**

Chief Wisner with Hellsgate Fire District gave the report for August 2019.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

**A. Approval of the minutes from the Regular Council Meeting held on September 3, 2019.**

**B. Approval of Claims Payable from September 1, 2019 through September 15, 2019 for the General Fund and for the Water Department.**

A motion to approve consent agenda items A and B was made by Council Member Davis and was seconded by Council Member Armington.

A roll call vote was taken:

Vice Mayor McKinney   X  , Council Member Davis   X  , Council Member Armington   X  , Council Member Binney   X  , Council Member Rappaport   X  , Council Member McDaniel   X  , Mayor Coon   X  .

The motion was voted on and passed 7 - 0.

- **PROCLAMATIONS**

**1. Proclaiming the week of September 17-23, 2019 as Constitution Week.**

Town Clerk Chapin read the Proclamation for Council and the public.

**2. Proclaiming October 2019 as Domestic Violence Awareness Month.**

Town Clerk Chapin read the Proclamation for Council and the public.

• **DISCUSSION ITEMS:**

**1. Discussion and possible action to rescind a motion made at the August 6, 2019 Council Meeting by Council Member Rappaport regarding the Beeline Bus program.**

Council Member Rappaport declared a point of order and stated it should be conducted in a different way. Mayor Coon responded that is her opinion and stated the intent of the motion was to take no action on contributing to the Beeline Bus program until a business plan and year-to-date spreadsheet was received. At the August 6<sup>th</sup> meeting, reported Mayor Coon, Ms. Conlin told council there is no business plan as it is a grant. Without the requested business plan no action can be taken on the motion to contribute to the bus program. Because of the stalemate, stated Mayor Coon, Star Valley's involvement with the Beeline Bus program will probably be discontinued after one year ending this November. To allow council to revisit the bus issue it will be necessary to terminate the August 6<sup>th</sup> motion in question. If the motion to rescind passes with a majority vote, Council Member Rappaport's August 6 motion will be terminated. This will allow further discussion and possible action on the bus issue, explained Mayor Coon.

**A motion to rescind the motion made by Council Member Rappaport at the August 6, 2019 Council Meeting articulating that council would take no action on the Beeline Bus request until the Town is in receipt of a business plan and year-to-date spreadsheet was made by Council Member Davis and was seconded by Council Member Armington.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport No, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 6 – 1.**

**2. Discussion and possible action regarding a contribution to the Beeline Bus program.**

Mayor Coon stated council is now permitted to revisit and discuss contributing to the Beeline Bus program. Mayor Coon reported council and staff received the comprehensive report that discussed the grant agreement in detail but still failed to answer some basic questions on cost. Without these numbers it will be a challenge to determine what is a reasonable fair share for Star Valley to contribute to the bus system. The goal will be to come up with a number everyone can agree on, stated Mayor Coon. Council Member Binney stated the report Ms. Conlin provided really is a government business plan. She increased ridership to 500 for the year and hopefully it doubles the second year. If it doesn't double, it probably wouldn't be worth doing again, stated Council Member Binney. To tie up \$25,000.00 is ludicrous. Council Member Binney disclosed the contribution he has in mind is \$2,500.00 and up to \$4,800.00, but that Ms. Conlin would have to come back and explain why. Council Member Binney stated Ms. Conlin has been frugal with the money and questioned if they are planning on adding another bus. Ms. Conlin answered they are adding a Saturday route and are looking at wrapping a third bus with advertising to bring in more income. The goal is to not be asking for money and to get money through ads. Council Member Binney stated the magic number, if everything went wrong, is \$4,800.00. Ms. Conlin responded

between \$4,800.00 and \$6,000.00, worse-case scenario. Things are going very well, routes have been redone and ridership has almost doubled, reported Ms. Conlin.

Council Member Davis asked how many stops are in Star Valley. Ms. Conlin answered there are four marked stops and they are looking at putting up four more. Council Member Rappaport asked if the Payson Senior Center and the Beeline Bus are all one entity. Ms. Conlin answered yes and added the Payson Senior Center has a dba for the Beeline Bus. Council Member Rappaport questioned the lien from ADOT on one bus. Ms. Conlin responded that all ADOT vehicles are under a lien. As long as they are on the road, they technically belong to ADOT. Council Member Armington reported the county has several vans that are owned/operated by ADOT. Last year we did award Ms. Conlin the ability to use up to \$25,000.00 and through her wise business practices she only used \$500.00. She is doing a good job, stated Council Member Armington. Mayor Coon informed Council Member Armington it is over \$1,000.00. Mayor Coon pointed to the cost per ride graph and that the contribution has to be kept within reason. Council needs to determine what would be a fair amount for the next year, stated Mayor Coon.

**A motion to authorize the funding of up to \$2,500.00 and if more is needed for the next year the Payson Senior Center dba The Beeline Bus will have to come back for council to consider an increased number of up to \$4,800.00 was made by Council Member Binney and was seconded by Council Member McDaniel.**

Council Member Rappaport stated it is fiscally incompetent. Council Member Binney responded it is worthwhile to keep it going for another year to see if ridership goes up.

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport No, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 6 – 1.**

- 3. Discussion and possible action to adopt Resolution No. R 19-08 – A Resolution of the Mayor and Town Council of the Town authorizing the submission of an application(s) for FY 2019-20 State Community Development Block Grant Funds, certifying that said application(s) meets the community’s previously identified housing and community development needs and the requirements of the State CDBG program, and authorizing all actions necessary to implement and complete the activities outlined in said application.**

Finance Administrator Nutt explained the first three resolutions center around the Community Development Block Grant (“CDBG”) project which is in the application and survey phase. Ms. Nutt reminded council that replacement of aging infrastructure along Moonlight, Emmet’s, Sunbeam and Springdale areas was selected. Ms. Nutt explained a few resolutions are needed from the council authorizing the Town to conduct business in a certain way. Resolution 19-08 officially allows her to apply for these specific grant funds for this specific project. All due diligence has been met, the application has been prepared and all the necessary forms have been signed. Ms. Nutt explained the second and third resolutions are internal practice items that the Town adopts and agrees to as a requirement of the CDBG project. Resolution 19-09 is an anti-displacement and relocation assistance plan to be used by the Town if the project affected people’s housing. This project doesn’t do that, stated Ms. Nutt. Vice Mayor McKinney clarified there is nothing the Town is doing that is going to displace anyone. “That is correct,” answered Ms. Nutt. CDBG’s do allow for some projects that might intermittently or for a short period of time dislocate people so there is a certain policy the Town would follow and agree to do if in fact one of the projects caused dislocation. Ms. Nutt stated Resolution 19-10

adopts fair housing practices which the Town does annually as a best practice. These three resolutions are necessary to be adopted by the council as signed proofs are required to be submitted with the application, stated Ms. Nutt. Council Member Binney asked if this had to be done in the past. Ms. Nutt answered the Fair Housing resolution is done annually and the others are done bi-annually.

**A motion to adopt Resolution No. R 19-08 was made by Council Member Davis and was seconded by Council Member Armington.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport Yes, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 7 – 0.**

- 4. Discussion and possible action to adopt Resolution No. R 19-09 – A Resolution of the Mayor and Council of the Town of Star Valley adopting a residential anti-displacement and relocation assistance plan for FY 2019/2020, as required under Section 104(d) of the Housing and Community Development Act of 1974 as amended.**

**A motion to adopt Resolution No. R 19-09 was made by Council Member Davis and was seconded by Council Member McDaniel.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport Yes, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 7 – 0.**

- 5. Discussion and possible action to adopt Resolution No. R 19-10 – A Resolution of the Mayor and Common Council of the Town of Star Valley adopting a Fair Housing**

**A motion to adopt Resolution No. R 19-10 was made by Council Member Armington and was seconded by Council Member Davis.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport Yes, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 7 – 0.**

- 6. Discussion and possible action to adopt Resolution No. R 19-11 – A Resolution of the Mayor and Common Council of the Town of Star Valley declaring a public need and necessity and a public purpose for the purpose of establishing a utility easement.**

Town Manager Grier stated this resolution declares a public need and necessity and a public purpose for the purpose of establishing a utility easement. It is a statutory requirement in the first step of eminent domain condemnation, explained Mr. Grier.

**A motion to adopt Resolution No. R 19-11 was made by Council Member Binney and was seconded by Council Member Davis.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport Yes, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 7 – 0.**

**7. Discussion and possible action regarding selection of a contractor for the 2019 Slurry Seal Program.**

Town Manager Grier reported the bid packets from contractors for the 2019 Slurry Seal Program on Mountain View, Pinon, Switchman and Highline roads were opened on September 10, 2019. The lowest responsible bid was submitted by Regional Pavement Maintenance of Arizona, Inc. Mr. Grier stated he is asking council to award the contract to Regional Pavement Maintenance of Arizona, Inc. Council Member Binney asked who is doing the quality assurance. Mr. Grier answered Roy Haught is boss hog on this project as he is the most qualified that is available to the Town. Vice Mayor McKinney asked if Regional Pavement Maintenance of Arizona submitted the \$80,972.00 bid and thus won the contest. “That’s correct,” answered Mr. Grier. There was \$130,000.00 in the budget allocated for the project, reported Mr. Grier. It was a pleasant surprise the bid came in as low as it did.

**A motion to select Regional Pavement Maintenance of Arizona, Inc. as the contracting firm to enter into negotiations with the Town Manager was made by Council Member Davis and was seconded by Council Member McDaniel.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport Yes, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 7 – 0.**

**8. Discussion and possible action regarding ADOT adopt a highway volunteer program.**

Town Manager Grier reported a concerned citizen complained about the amount of trash along the Highway 260 corridor. Audra Merrick with ADOT was contacted and the trash was cleaned up by the ADOT crew. Ms. Merrick mentioned the adopt a highway volunteer trash pick-up program. Mr. Grier stated he thought it might be a good idea for the Town to have council as a whole adopt the business corridor. Mr. Grier explained that trash is to be picked up two or three times a year. Town Clerk Chapin added it is three or more times a year and it would be adopted for a minimum of two years. Council Member Armington stated he thought this section was already adopted and asked if it could be adopted under the name of the past mayor. Mr. Grier responded that it could hopefully be done. Council Member Binney asked how many miles. Council Member Davis responded a two mile stretch. Vice Mayor McKinney recommended the Town get two inspirational signs for the effort to be recognized. Council Member McDaniel stated it is for a good cause. Council Member Davis stated he totally supports the idea for council members as a whole and staff. Vice Mayor McKinney suggested petitioning the local youth fellowship for aid. Council Member Armington questioned if they are just picking up trash or will weed eating be done too. Mr. Grier answered it will be picking up trash.

**A motion to recommend approval for council members as a whole and staff to volunteer to adopt the 260 business corridor was made by Council Member Davis and was seconded by Council Member McDaniel.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport No, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 6 – 1.**

**9. Discussion and possible action to instruct staff to request traffic enforcement through the Arizona Governor's Office of Highway Safety.**

Mayor Coon reported that Council Member McDaniel brought this to the Town's attention. Council Member McDaniel stated it would be a good way to get funding for an officer to write tickets for speeding to slow people down a little bit. Vice Mayor McKinney stated it is double groovy that she figured out this existed. Council Member Davis asked if the funding is to pay an officer to do that and could we also apply for a vehicle or any kind of radar equipment. Council Member McDaniel responded we would apply for the officer, the vehicle, and laser radar with the highest accuracy. Council Member Davis questioned if the Town would pay the Sheriff's Department to do that. Council Member McDaniel answered it would be through the Sheriff's Department. Town Manager Grier interjected he doesn't know what's available with the program. We want to look at it broader and the Town may have funding available for larger speed calming signs. We have to check with them to see what's available and what they will or won't do. The Highway Patrol has the legal obligation to patrol the highway now, stated Mr. Grier. This may bring some attention to the State Highway Patrol that we would like to have patrol along the highway.

**A motion to instruct staff to request traffic enforcement through the Arizona Governor's Office of Highway Safety was made by Council Member McDaniel and was seconded by Council Member Armington.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport Yes, Council Member McDaniel Yes, Mayor Coon Yes.**

**The motion was voted on and passed 7 – 0.**

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened this portion of the meeting up for public comments.

There were no public comments and the Mayor closed this portion of the meeting.

- **ADJOURNMENT**

**A motion to adjourn the meeting was made by Council Member Davis and was seconded by Council Member Armington.**

**The motion was voted on and passed 7 – 0.**

**APPROVED:**

\_\_\_\_\_  
**Gary Coon, Mayor**

**Date:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**Edie Chapin, Town Clerk**

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 17<sup>th</sup> day of September 2019. I further certify that the meeting was duly called and held, and that a quorum was present.

**Dated this 19<sup>th</sup> day of September 2019.**

\_\_\_\_\_  
**Edie Chapin, Town Clerk**