

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, December 21, 2021 at 5:15 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Council Member Davis.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER

- **ROLL CALL:**

Vice Mayor McKinney X, Council Member Davis X, Council Member Armington X, Council Member Binney X, Council Member Rappaport X, Council Member McDaniel X, Mayor Coon X. Council Members Binney and Rappaport appeared telephonically.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened up this portion of the meeting for public comment.

Richard Likens of Hillside Drive in Star Valley stated he is addressing council regarding the planned development going in on the Freegard property. He put together a letter for council that he then read aloud as follows: “We, the undersigned, are residents of Star Valley. We learned that a developer is planning to build over a hundred little houses in the middle of town, in what is being called Mogollon Meadows, on the Freegard property. This is wrong. It will cause traffic congestion. What about water? We don’t know if we even have enough water now, especially with a drought going on. And the sewer might not be adequate. We are against it as it is planned.” Mr. Likens reported the letter was signed by fourteen people in his immediate neighborhood. The letter was then passed around to council for review.

There were no further comments and the Mayor closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on December 7, 2021.

B. Approval of Claims Payable from December 1, 2021 through December 15, 2021 for the General Fund and for the Water Department.

A motion to approve consent agenda items A and B was made by Council Member Armington and was seconded by Council Member Davis.

A roll call vote was taken:

Vice Mayor McKinney X, Council Member Davis X, Council Member Armington X, Council Member Binney X, Council Member Rappaport X, Council Member McDaniel X, Mayor Coon X.

The motion was voted on and passed 7 - 0.

- **DISCUSSION ITEMS:**

- 1. Community Development Block Grant (“CDBG”) update and presentation by Finance Administrator Nutt.**

Finance Administrator Nutt stated she would like to give a quick update on the Community Development Block Grant (“CDBG”) that involves replacing undersized and aged waterlines in the Milky Way subdivision. We have closed the Environmental Review Assessment, reported Ms. Nutt, as well as the income survey which allows the neighborhood to be eligible for the low to moderate grant. Both of those have been reviewed by the Arizona Department of Housing (“ADOH”) and they have gone to our final public notice, allowing the public to know that we are approved and moving forward requesting ADOH to release those funds. That period closes on the 30th of this month, reported Ms. Nutt, and at that time she will be submitting the information the department needs to go forward with the contract. We will then move forward with selecting an engineer. That process should take about thirty to forty five days depending on the response and council’s scheduling. After the engineer is selected we will begin our planning phase, which should take another thirty to forty five days, to select a contractor.

Finance Administrator Nutt concluded the plan is to break ground on the pipe replacement project within the April to May timeframe. Ms. Nutt asked if there were any questions about the project or the process. Queried Vice Mayor McKinney – Once the asphalt is broken will the project be wrapped up in just a few days? Ms. Nutt answered staff is hoping most of the pipe is outside of the actual road asphalt way in the bar ditch area. The plan is to have as minimal a footprint as possible. We will have traffic mitigation measures, explained Ms. Nutt, and ingress/egress will be limited at times to a single lane of traffic with flaggers. During the contract phase we will ensure that the contractor provides proper signage support with a big emphasis on a minimum amount of disruption to the residents in the area. It is a small area and we hope to move it along very quickly. Hopefully, concluded Ms. Nutt, within one week. Council Member Davis thanked Ms. Nutt for all of her hard work on keeping this on task and following through with all of the details.

- 2. Discussion and possible action regarding Christmas bonuses for Town staff.**

Council Member Davis stated the Town of Star Valley has a great staff of three who do a great job all year long managing a lot of different departments. It’s nice to reward staff each year, concluded Council Member Davis. Mayor Coon stated council gets a chance to show their appreciation once a year and he thinks it’s appropriate. Queried Council Member Rappaport – Who put it on the agenda? Council Member Davis responded it’s on the agenda every year. Town Manager Grier answered the official pathway was it went in front of the pre-agenda like all items on the agenda do. He doesn’t remember

who's suggestion it was. Christmas bonuses have been on the agenda since he has been an employee with the Town. Queried Council Member Rappaport – What kind of bonuses are we thinking of? Council Member Davis asked what was given last year. Town Manager Grier answered \$750.00 to each of the primary employees. Queried Council Member Rappaport – Who qualifies for that? Council Member Davis answered the Town Manager, the Finance Administrator and the Town Clerk. Vice Mayor McKinney suggested to bump it up to \$825.00 in the spirit of inflation proofing.

A motion to award Christmas bonuses to Town staff in the amount of \$825.00 was made by Vice Mayor McKinney and was seconded by Council Member Davis.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Davis Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Rappaport No, Council Member McDaniel Yes, Mayor Coon Yes.

The motion was voted on and passed 6 - 1.

• ADJOURNMENT

A motion to adjourn the meeting was made by Council Member Davis and was seconded by Council Member Armington.

The motion was voted on and passed 7 – 0.

APPROVED:

Gary Coon, Mayor

Date: _____

ATTEST:

Edie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 21st day of December 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 29th day of December 2021.

Edie Chapin, Town Clerk