

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, December 20, 2022 at 5:15 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Vice Mayor McKinney.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER
- ROLL CALL:
Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X,
Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel
X, Mayor Davis X.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened up this portion of the meeting for public comment. There were no comments, and the Mayor closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

- A. Approval of the minutes from the Regular Council Meeting held on December 6, 2022.**

- B. Approval of Claims Payable from December 1, 2022 through December 15, 2022
for the General Fund and for the Water Department.**

Council Member Highstreet stated he wanted to draw councils attention to the handout information provided by the Payson Senior Center of the requested donation amount of \$35,000, which was the basis of council's decision making process for the donation. The \$35,000 number, reported Council Member Highstreet, was never verbally stated and the minutes don't reflect it. He requested to officially enter the handout to the minutes as a reference. Council Member McDaniel asked if it can be added to the minutes. Town Manager Grier responded council needs to approve the minutes with the addition of the handout.

A motion to approve consent agenda items A, with the addition of the handout provided by the Payson Senior Center, and B was made by Council Member Highstreet and was seconded by Council Member Binney.

A roll call vote was taken:

Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel X, Mayor Davis X.

The motion was voted on and passed 7 - 0.

- **PROCLAMATION:**

1. **Proclaiming December 15, 2022 as Bill of Rights Day.**

Town Clerk Chapin read the Proclamation.

Plaque presentation by Mayor Davis.

Mayor Davis presented a plaque to Council Member Binney. The plaque contained an article published in the Payson Roundup about his son Matthew Binney. Mayor Davis stated Matthew is a true war hero and we are very proud to know him and what he has done for our community.

- **DISCUSSION ITEMS:**

1. **Second public hearing, discussion and possible action to adopt Resolution No. R 22-14 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, adopting the Town of Star Valley Fees and Charges Schedule for Fiscal Year 2022-2023. Presentation by Finance Administrator Woody.**

Finance Administrator Woody stated she would like to provide a recap of what has been accomplished regarding the proposed fee schedule. On September 21st, reported Ms. Woody, she presented the facts regarding the Intergovernmental Agreement with the Town of Payson for the Town of Star Valley building and plan reviews. The presentation included a comparison of our fees payable versus the revenues that Star Valley takes in. This, reported Ms. Woody, reflected that taxpayer dollars are subsidizing building permits. With that comparison we found out that our existing 2007 fee schedule was in desperate need of an update. At that point, stated Ms. Woody, she presented council with a proposed fee schedule for Fiscal Year 2022-2023. The Arizona statute, reported Ms. Woody, requires that the proposed fee schedule be posted on our website for a minimum of sixty days. This allows the public time to comment. To date, reported Ms. Woody, no communications have been received from the public. On December 1st the required Notice of Intent to add and increase certain fees was posted to our website. On December 6th a public hearing was held for transparency purposes and today the second public hearing is being held to adopt the Fiscal Year 2022-2023 Fees and Charges Schedule. Ms. Woody asked if there were any questions. There were no questions. Mayor Davis opened up this portion of the meeting for public comment. There were no public comments and the mayor closed the public comment portion.

A motion to adopt Resolution No. R 22-14 – Adopting the Town of Star Valley 2022-2023 Fees and Charges Schedule was made by Council Member McDaniel and was seconded by Council Member Dueker.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney No, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 6 - 1.

2. Discussion and possible action to purchase artificial turf for installation around the splash pad and pickleball court at the community park.

We are probably not ready to pull the trigger on this tonight, disclosed Town Manager Grier. The proposals, reported Mr. Grier, just came in yesterday and he hasn't had a chance to review them. The idea, explained Mr. Grier, is to put an artificial surface around the splash pad with the thought that kids in the water will want to step off of the splash pad. An artificial surface may be a better surface to step on rather than grass or mud. Staff has looked at a couple different artificial surfaces. One is the poured in place, which is the same sort of material we have up by the bigger playground. It's kind of a spongy material, added Mr. Grier, which he thinks would be very good. It is a bit more expensive and he recalls the bid on that came in at around \$24,000. That doesn't include site preparation so the overall price would likely be significantly more. Staff has spoken with two different artificial turf installers, reported Mr. Grier, and we have only received bids from one of them. We are looking at artificial turf as an alternative to the poured in place.

Staff has also requested bids on artificial surface for the pickleball court, reported Town Manager Grier, as granite gets kicked onto the surface of the court because it is surrounded by granite. Mr. Grier stated he thinks an artificial surface around the pickleball court would be something that council would want to consider as well. Both projects would be good projects. He would like council to tell staff what direction they'd like to go, concluded Mr. Grier. Mayor Davis opened the item up for discussion. Council Member Dueker recommended putting concrete aprons around the areas with possibly a broom finish so that kids aren't slipping too bad. Council Member Dueker stated he thinks concrete might be less of a maintenance nightmare than grass because there will still be granite or things getting into the grass. He's not too familiar, disclosed Council Member Dueker, with keeping artificial turf cleaned and maintained. Mayor Davis stated he is concerned that if a kid falls they would be hitting concrete.

Council Member Binney stated he thinks the blue artificial turf surrounding the splash pad would be really nice. He is concerned about the artificial turf getting really hot, but he thinks it would stay much cleaner and he knows that water would drain through it. He also thinks it would be better than the poured in place, as he is unsure if water will drain through the poured in place. Concrete is just hard and ugly, concluded Council Member Binney. Council Member Armington stated he has some experience with artificial turf. It is very permeable and water will go through it and leave the grassy dirt area dry. It will be like an absorbent mat, concluded Council Member Armington. Mayor Davis stated he thinks the splash pad will get a lot of traffic. If council needs to spend a little more time studying it, stated Mayor Davis, it can be put back on a future agenda. Council Member Highstreet stated he would be interested in knowing which one would be easier to maintain. Mayor Davis asked council if they would like to put this on one of the future council meetings in January. All council members were in agreement to put on a January council meeting agenda.

3. Discussion and possible action regarding awarding Christmas bonuses to Town staff.

Mayor Davis reported that staff received a bonus of \$825 per employee last year. Mayor Davis then opened the item up for discussion. Council Member Binney stated he's all for it. Mayor Davis stated so is he. Council Member McDaniel stated she is also in support of it. The Town has three employees now, pointed out Town Manager Grier, Finance Administrator Tina Woody, Town Clerk Edie

Chapin and Administrative Assistant Del Dupree. Mr. Grier stated he thinks it would be thoughtful for council to consider giving Del the same Christmas bonus. As most everyone knows, reported Mr. Grier, it's been a bit of a tough year with Edie's daughter in the hospital while an employee transition as well as a mayoral transition was occurring. Del stepped up during this difficult time and we think of her as part of our team. Edie and Tina both are well deserving too, making it through a tough year and doing really well at it, concluded Mr. Grier. Council Member Binney advocated that Town Manager Grier needs to be included in the group so there would be four and not three.

A motion to give Town staff and Mr. Grier the proposed amount of \$825.00 as a Christmas bonus for the year of 2022 was made by Council Member Armington and was seconded by Council Member Binney.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 - 0.

• ADJOURNMENT

A motion to adjourn the meeting was made by Council Member Armington and was seconded by Council Member McDaniel.

The motion was voted on and passed 7 – 0.

APPROVED:

Bobby Davis, Mayor

Date: _____

ATTEST:

Edie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 20th day of December 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22nd day of December 2022.

Edie Chapin, Town Clerk