

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, April 4, 2023 at 5:15 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Pastor Dave Barber of Rim View Community Church.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER
- ROLL CALL:
Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X,
Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel
X, Mayor Davis X.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened up this portion of the meeting for public comment. There were no comments, and the Mayor closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on March 21, 2023.

**B. Approval of Accounts Payable from March 16, 2023 through March 31, 2023
for the General Fund and for the Water Department.**

A motion to approve consent agenda items A and B was made by Council Member Binney and was seconded by Council Member McDaniel.

A roll call vote was taken:

**Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X,
Council Member Dueker X, Council Member Highstreet Abstained due to absence, Council
Member McDaniel X, Mayor Davis X.**

The motion was voted on and passed 6 - 1.

- **DISCUSSION ITEMS:**

1. **Discussion and possible action regarding the appointment of Planning and Zoning Commission Members and Board of Adjustment Committee Members.**

Town Clerk Chapin explained that both the Planning and Zoning Commission (“P & Z Commission”) and the Board of Adjustment are down to four members with the loss of Council Member Highstreet. Each board, Ms. Chapin added, must have a minimum of five members. Three of the four interested candidates are in attendance tonight. Michele Montbleau, reported Ms. Chapin, was unable to attend because of a prior commitment. Ms. Chapin then introduced Chris Lecher and Ted Durst, who are interested in the P & Z Commission and Mark Salem who is interested in the Board of Adjustment. Michele Montbleau, added Ms. Chapin, is also interested in the P & Z Commission. The addition of these candidates would give us seven members on the P & Z Commission and five members on the Board of Adjustment, concluded Ms. Chapin.

Mayor Davis asked each candidate to individually stand up and tell the council a little bit about themselves and why they would like to be on the boards. Ted Durst stated he purchased his property in 1999 and has lived in Star Valley since 2003. He is now retired and would like to do something worthwhile to help the city. He understands what the P & Z Commission consists of and he thinks he could help and be a benefit. Mark Salem stated he was born and raised in southern Arizona. He graduated from Tempe High School and married his wife Renee forty nine years ago. He is a former Scottsdale policeman and undercover agent for the Drug Enforcement Administration. Since 1979 he has owned an auto repair shop and a car wash in Tempe. His primary residence has been in Star Valley since 2009. Mr. Salem reported he previously served on the Star Valley Planning and Zoning Commission and has worked for the Better Business Bureau and the Supreme Court in adjudication issues. As part of a committee, concluded Mr. Salem, he has been responsible to make decisions on right and wrong.

Chris Lecher stated he has lived in the area for quite a while and he moved to Star Valley in 1997. He is currently a manager for Lifeline Ambulance and has been doing that for about seven years. He’s been a first responder and paramedic for about twenty seven years. He doesn’t want to be that person that says things should be done but never does anything about it. He would like to help out the best he can, concluded Mr. Lecher. It is citizens like yourselves, commented Mayor Davis, who are so important to small communities because you are giving of your time to sit on these boards. He then thanked the candidates for stepping up to the plate. Mayor Davis opened up the meeting for any questions from the council. Council Member Armington asked if there is room for all of these applicants. What we would want to do, explained Town Clerk Chapin, is to appoint Mark Salem on the Board of Adjustment and then everyone else on the P & Z Commission. There were no other questions and Mayor Davis stated he would accept a motion.

A motion to appoint Mark Salem to the Board of Adjustment and Chris Lecher, Michele Montbleau and Ted Durst as members of the Planning and Zoning Commission for a term of three years was made by Council Member McDaniel and was seconded by Council Member Highstreet.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 - 0.

2. **Discussion and possible action regarding attendance at the 2023 League of Arizona Cities and Towns Annual Conference.**

Town Clerk Chapin explained that registration for the conference is scheduled to begin at the end of May and she would like to know who will be attending. A show of hands revealed that Mayor Davis, Vice Mayor McKinney, Council Member Armington and Council Member McDaniel were interested in attending.

A motion to authorize town staff to register Andy McKinney, Belle McDaniel, Ray Armington and Bobby Davis to attend the 2023 League of Arizona Cities and Towns Annual Conference and that the Council Members' registration and accommodation expenses be paid by the Town was made by Council Member Armington and was seconded by Vice Mayor McKinney.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7- 0.

Last year, pointed out Council Member Binney, we were late on the time for the rooms. Council Member Binney suggested registering on May 1st so everyone is able to get a room at the conference hotel. It is not that we didn't get to it in time, responded Town Manager Grier. All the staff were waiting to make the reservations. These accommodations, explained Mr. Grier, don't have enough rooms for the participants. What they did last year, which he anticipates they will do this year, is they let each town reserve two rooms only. After that it's a wild chase. You can't make your reservations for your rooms until you register for the conference and they don't let you reach the block of rooms early. Every Town Clerk in the state is doing the same thing that we are doing.....waiting. My computer is monitored because it sometimes hits my computer before it hits the clerks computer. Mr. Grier stated he does not anticipate that everyone will get into the big building. Tucson becomes even more of a problem than Phoenix, as far as rooms and vacancies, because they don't have a resort that is big enough for the conference. We do everything that we can, concluded Mr. Grier, but his guess is that not everyone will get into the main resort.

3. Discussion and possible action concerning sharing the cost with the Town of Payson for a booth rental and giveaway item for the 2023 League Conference Showcase of Cities and what council members are willing to man the booth.

Town Clerk Chapin explained that she was contacted by the Town Clerk Tracie Bailey with the Town of Payson about splitting the cost of the booth rental and giveaway item for the Showcase of Cities. The town's share of the booth rental, reported Ms. Chapin, would be \$122.50. The giveaway item has not been chosen yet so that cost is unknown at this time. Council Member volunteers will also be needed to man the booth, concluded Ms. Chapin. Mayor Davis stated he would be willing to serve to promote the town. Council Member Armington confirmed he would also be willing to man the booth.

A motion to approve sharing the cost of a booth rental and giveaway item with the Town of Payson for the 2023 League Conference Showcase of Cities was made by Council Member Armington and was seconded by Vice Mayor McKinney.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney No, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 6 - 1.

4. Discussion and possible action to adjourn into a Work-Study Meeting to discuss the five questions presented at the March 7th meeting.

There was no discussion. Mayor Davis asked for a motion.

A motion to adjourn into a Work-Study Meeting was made by Council Member Highstreet and was seconded by Council Member Armington.

The motion was voted on and passed 7 - 0.

• MEETING CALLED BACK TO ORDER

5. Discussion and possible action concerning the five questions presented at the Work-Study Meeting.

Town Manager Grier stated he will go through what he understood from what he heard in the Work-Study session. As attractive as the WIFA loan sounded in the beginning maybe not so much now with the new math. The council wants to have a water rate analysis done. As far as the fund balance is concerned, we are not setting a target number. The water line replacement, what he suggests, is that we have the engineer address council to talk about several different things. Whether or not the water line replacement can be done under a staggered period of time and if that time is ten years. If we can do projects that also help with fire protection and what those projects may be. He thinks the storage tank question would be good for him. That way the council can hear from him before making any decisions. Mayor Davis asked for a motion.

A motion to instruct staff to please begin a water study analysis was made by Council Member McDaniel and was seconded by Council Member Binney.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 - 0.

• ADJOURNMENT

A motion to adjourn the meeting was made by Council Member Armington and was seconded by Council Member Dueker.

The motion was voted on and passed 7 – 0.

APPROVED:

Bobby Davis, Mayor

Date: _____

ATTEST:

Edie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 4th day of April 2023. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 5th day of April 2023.

Edie Chapin, Town Clerk