

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, June 20, 2023 at 5:15 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Pastor Dave Barber of Rim View Community Church.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER
- ROLL CALL:
Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X,
Council Member Dueker X, Council Member Highstreet Absent, Council Member
McDaniel X, Mayor Davis X.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened up this portion of the meeting for public comment.

Donna Fox of Star Valley informed the council of an opportunity to provide long-term parking for the area's homeless. There is a rest stop at the junction of Highway 87 and Highway 188 that has been vacant for a long time and she feels it could be put to good use as a base for the homeless as they work to become part of the workforce again. The homeless would be identified, stated Ms. Fox. She asked the council to pass the word and have anyone interested to give her a call.

There were no further comments and the Mayor closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on June 6, 2023.

**B. Approval of Accounts Payable from June 1, 2023 through June 15, 2023
for the General Fund and for the Water Department.**

A motion to approve consent agenda items A and B was made by Council Member Armington and was seconded by Council Member McDaniel.

A roll call vote was taken:

Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet Absent, Council Member McDaniel X, Mayor Davis X.

The motion was voted on and passed 6 - 0.

- **DISCUSSION ITEMS:**

1. **CAG 101 presentation by Executive Director Andrea Robles, Special Projects Coordinator Angela Gotto, Transportation and Water Quality Director Travis Ashbaugh and Economic Development Director Stephanie Maack with Central Arizona Governments (“CAG”).**

Town Manager Grier introduced CAG Executive Director Andrea Robles, who proceeded with the CAG 101 presentation. Transportation and Water Quality Director Travis Ashbaugh followed, providing information on the Transportation Planning Department and Water Quality Planning Department. Economic Development Director Stephanie Maack then provided information on the Economic Development Department. Ms. Robles concluded the presentation by providing information on Community Development Block Grants and Regional Planning.

2. **Discussion and public hearing regarding the use of FY2023 Community Development Block Grant (“CDBG”) funds.**

Town Manager Grier announced this is the first public hearing. The second public hearing is scheduled to be held on the first of August. Tonight’s hearing, explained CAG Executive Director Andrea Robles, is for public input regarding possible projects for consideration for the 2023 CDBG grant cycle. The Town of Star Valley, reported Ms. Robles, is expected to receive approximately \$150,000.00 in federal CDBG funds from the Arizona Department of Housing (“ADOH”). A small list of topics have been prepared to be covered in the public participation hearing to gather citizen input on the use of CDBG funds. All proposed regional projects must meet one of three national objectives which are: benefit low to moderate income persons in the area; alleviate slum and blight in the community; and address an urgent need of a town (that would be something like a natural disaster or a community health hazard). Some of the examples are public infrastructure, housing, and public services. Only projects identified tonight will make it into the next public hearing. At that public hearing, explained Ms. Robles, the council will be asked to select a project. Ms. Robles stated she is hoping to get at least two to three ideas. Those ideas will be run by ADOH to get their blessing so that when it comes to the next council meeting the town has a project to work with. The next public hearing, reported Ms. Robles, is on August 1st. Ms. Robles stated she would be happy to answer any questions and take suggestions from the council or the public. There were no questions or suggestions.

Town Manager Grier went over the three projects that staff has in mind. The first project, reported Mr. Grier, is an ADA project at the park. The park currently does not have ADA compliance. Mr. Grier stated he has asked Dale Miller with Rick Engineering to provide a layout/site plan to incorporate ADA pathways and parking areas. One of the advantages of an ADA project, pointed out Mr. Grier, is that the town wouldn’t have to do a low to moderate survey. The second project, reported Mr. Grier, is two water storage tanks. We have looked at Circle K, but with recent developments the storage tanks would be better suited at the Quail Valley well site. The third project, reported Mr. Grier, is replacing the aging,

fifty year old water lines in the Moonlight area. Mr. Grier stated he believes this project would qualify for low to moderate. This has been identified, added Mr. Grier, as a three million dollar project that we are going to be looking at. Those are the three projects staff has researched and identified for council to consider. We have to identify the projects now, concluded Mr. Grier, because if we don't, we don't get to pick them up on August 1st if we leave something out. Questioned Mayor Davis – Identifying these three projects qualifies for what we are doing tonight? Correct, responded CAG Executive Director Andrea Robles. Any projects that are suggested tonight will make it in to the public ad, which will run in the paper for two weeks prior to the August 1st deadline. That way, added Ms. Robles, the public is being notified of the list of projects that have been identified and they are being notified of the public hearing. Questioned Town Manager Grier – What do you need from council to identify the projects? It can be suggestions from the council, the staff, and the public, answered Ms. Robles. They (“CAG”) are here to take suggestions from anyone today. They will then take those suggested projects, explained Ms. Robles, to ADOH to make sure the projects qualify. Then they will let the town know which projects will require, or not require, a special income survey.

Council Member Binney asked Town Manager Grier if the water modeling study would hold up replacing the aging water lines. Mr. Grier replied he does not think that the water modeling study is going to tell us something different than what we already know – that those are going to be two important projects for the water system. What the water modeling study may tell us is that it may help us decide what priority council wants to have those projects done. Of all of them, opined Council Member Binney, he would do the ADA pathways at the park. Mayor Davis stated he would like hear from the council on the three projects. Council Member McDaniel stated she is in favor of all three of the projects. She does really like the ADA at the park, added Council Member McDaniel. Queried Council Member Dueker – Do you have a consultant that comes out and looks at it and decides what needs to be ADA compliant? Does that project need to encompass all those things made by that discovery? Or, can we select to do one or two of those items? The town would hire an engineer, responded CAG Executive Director Andrea Robles, to go out and scope the park. The engineer would make that list and CAG would see what the money would cover or what might be the best use of those funds. Some communities, reported Ms. Robles, have incorporated access to the play equipment, some have ordered new playground equipment.

Town Manager Grier reported that the town has already hired the engineer and the site plan is expected any day now. Mayor Davis asked if Dale Miller is the engineer. It is Dale Miller, confirmed Mr. Grier. He is very familiar with the projects throughout the region, replied CAG Executive Director Andrea Robles. The City of Globe has also done some ADA compliancy and Mr. Miller engineered that project as well. It seems like throughout our region, reported Ms. Robles, this is a popular item right now for a lot of parks. Mayor Davis asked if there were any other questions and there were none. Mayor Davis then opened the meeting for public comment. Donna Fox of Star Valley stated this is a high poverty area. There are not a lot of jobs and not a lot of housing. Queried Ms. Fox – Can a study be done? Is there room for industry? Is there room for business? We have a park, that's it, concluded Ms. Fox. There have been discussions about conducting a feasibility study and this might be a good fit for that, responded Economic Development Director Stephanie Maack. That is something they can look at and it might be a project that a council member may have mentioned. A lot of industry is not just about what you have here – you have got to have quality of life as well, concluded Ms. Maack. There were no further comments and Mayor Davis closed the public comment portion.

Mayor Davis asked for the council's opinion on the three projects. Council Member Ray Armington stated he likes the park. The town has been putting a lot of funding into the park and we are getting a lot of good feedback. He thinks the park would be enjoyed a lot more by the elderly living in the communities around the park by installing sidewalks. Council Member Dueker stated he thinks the

biggest bang for the buck is the park. Council Member McDaniel stated she agrees. She loves making the park more inclusive. Council Member Binney stated he would choose the ADA at the park. Vice Mayor McKinney stated he is in total agreement with the rest of council. Mayor Davis stated he would also choose the ADA project at the park. Town Manager Grier asked the Mayor if he wants to move all three projects forward. Yes we do, replied Mayor Davis. Vice Mayor McKinney stated there is no question the aging pipes need to be replaced. That is going to be a big deal over a long period of time. We will get started on that when we can, concluded Vice Mayor McKinney. We will be back on the first of August, announced CAG Executive Director Andrea Robles.

3. Public hearing, discussion and possible action to adopt Resolution No. R 23-08, adopting the final budget for fiscal year July 1, 2023 through June 30, 2024 in the amount of \$14,050,100. Presentation by Finance Administrator Woody.

Finance Administrator Woody reported the tentative budget was adopted on May 16th in the amount of \$14,050,100. In completing the official budget document with the Office of the Auditor General, explained Ms. Woody, she discovered that they require inter-funds transfers to be reported. The town has an inter-fund transfer in the amount of \$748,000.00, reported Ms. Woody, that is being moved from the General Fund to the Water Department Fund. Those transfers are required to be recorded separately from the budget expenditures. The Office of the Auditor General considers that a transfer so she has to take that out. In doing so, explained Ms. Woody, the impact on our budget is bringing it down. The actual final budget number, concluded Ms. Woody, is \$13,302,000. Mayor Davis opened the meeting for public comments. There were none and the Mayor closed the public comment portion and asked for a motion.

A motion to adopt Resolution No. R 23-08 adopting the final budget for fiscal year 2023 through 2024 for the Town of Star Valley in the amount of \$13,302,000 was made by Council Member McDaniel and was seconded by Council Member Binney.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Absent, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 6- 0.

4. Discussion and possible action to adopt Resolution No. R 23-09 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Gila County, Arizona, authorizing the Town Manager to apply for funds from the Tohono O’odham Nation.

At the last council meeting, explained Town Manager Grier, the council adopted a resolution for Prop 202 funds. These are Tribal gaming funds that we apply for and the application periods are staggered. That resolution was adopted, in that case, because that is the way that Tribe prefers. They had already notified us that we would be getting those funds and a resolution was necessary to receive them. In this case, explained Mr. Grier, the Tohono O’odham Nation wants to have the resolution when applying for the funds. Passing the resolution tonight has the effect of allowing staff to apply for the funds with the Tohono O’odham Nation, concluded Mr. Grier. There was no discussion and Mayor Davis asked for a motion.

A motion to adopt Resolution No. R 23-09 authorizing the Town Manager to apply for funds from the Tohono O’odham Nation was made by Council Member Armington and was seconded by Council Member Binney.

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Absent, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 6- 0.

- 5. Discussion and possible action to adopt Resolution No. R 23-10 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, designating Tina Woody as the Chief Fiscal Officer for officially submitting the fiscal year 2024 expenditure limitation report to the Arizona Auditor General.

Town Manager Grier explained that every year a Chief Fiscal Officer is designated. Finance Administrator Woody is currently the Chief Fiscal Officer for the town and this resolution allows that to take effect. There was no discussion and Mayor Davis asked for a motion.

A motion to adopt Resolution No. R 23-10 – A Resolution of the Mayor and Common Council of the Town of Star Valley, designating Tina Woody as the Chief Fiscal Officer for officially submitting the fiscal year 2024 expenditure limitation report to the Arizona Auditor General was made by Council Member Binney and was seconded by Council Member Armington.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Absent, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 6- 0.

• ADJOURNMENT

A motion to adjourn the meeting was made by Council Member Armington and was seconded by Council Member McDaniel.

The motion was voted on and passed 6 – 0.

APPROVED:

Bobby Davis, Mayor

Date: _____

ATTEST:

Edie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 20th day of June 2023. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 23rd day of June 2023.

Edie Chapin, Town Clerk