

**MINUTES OF THE REGULAR MEETING
AND EXECUTIVE SESSION OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, August 1, 2023 at 5:15 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Vice Mayor McKinney.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER

- **ROLL CALL:**

Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel X, Mayor Davis X.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened up this portion of the meeting for public comment. There were no comments and the Mayor closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on July 18, 2023.

**B. Approval of Accounts Payable from July 16, 2023 through July 31, 2023
for the General Fund and for the Water Department.**

A motion to approve consent agenda items A and B was made by Council Member Armington and was seconded by Council Member Highstreet.

A roll call vote was taken:

Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel X, Mayor Davis X.

The motion was voted on and passed 7 - 0.

- **DISCUSSION ITEMS:**

1. **Discussion, public hearing, and possible action regarding selection of a Community Development Block Grant (“CDGB”) project for FY2023.**

Angela Gotto, Administrative and Special Projects Coordinator for Central Arizona Governments (“CAG”) stated the purpose of tonight’s hearing is to select a project for the FY2023 CDBG funding cycle. The Town of Star Valley, reported Ms. Gotto, is expected to receive approximately \$150,082.00 in CDBG funds. A public hearing was held on June 20th and the following projects were proposed: the Americans with Disabilities Act (“ADA”) compliancy at the park, two water storage tanks, and repair and replacement of water lines. Only projects identified and listed at the previous public hearing are eligible for consideration tonight. Ms. Gotto stated she would be happy to answer any questions.

Mayor Davis recalled that the number one item was the ADA at the park. The council had the most enthusiasm about the ADA at the park, responded Town Manager Grier. Queried Council Member McDaniel – Is there some question about the cost of the ADA project not matching the full amount of the grant funds? He confirmed with engineer Dale Miller that it would match the CDBG funding, answered Mr. Grier. The project can also be expanded to add shade covers or additional equipment, reported Angela Gotto. Queried Mr. Grier – Like a bench that accommodates ADA that is shaded? Yes, answered Ms. Gotto. Queried Council Member Highstreet – It has to be geared towards ADA purposes, correct? It can include playground equipment, responded Ms. Gotto. There are options for the equipment. It would turn into a park improvements project, but ADA compliancy would be a component of it.

Council Member Dueker stated his only concern with the ADA project is to make sure to stay well under budget. He just went through this at the airport, reported Council Member Dueker, and it basically doubled from what the engineer said it would cost. CAG will assist with the procurement, explained Ms. Gotto, to make sure all those targets are included when the bids go out. The town’s engineer, Dale Miller, has done many ADA projects, reported Mr. Grier. We have been experiencing the same thing with our projects where the engineer’s estimate is about half of what the bids are coming in at. If the bids come in higher than anticipated, explained Mr. Grier, those bids do not have to be accepted and we can go back to bid. Once we earmark this grant for this cause, pointed out Council Member Dueker, we then have to follow through with the project. If that is a concern, explained Ms. Gotto, CAG can write the application for the ADA compliancy and if there is an excess of funds the town can use it for playground equipment, benches, or shade. There was no further discussion. Mayor Davis opened the meeting to the public. There were no public comments. Mayor Davis closed the public comment portion and asked for a motion.

A motion to approve the use of FY2023 CDBG funds for ADA accessibility at the community park was made by Council Member Binney and was seconded by Council Member Armington.

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 – 0.

2. **Discussion and possible action to adopt Resolution No. R 23-11 – A Resolution of the Mayor and Town Council of the Town of Star Valley authorizing the submission of an application(s) for FY2023 State Community Development Block Grant (“CDBG”) funds.**

This is a resolution to give CAG permission to apply on behalf of the town for the CDBG funds, explained Angela Gotto, Administrative and Special Projects Coordinator for Central Arizona Governments. There was no discussion.

A motion to approve Resolution No. R 23-11 – A Resolution of the Mayor and Town Council of the Town of Star Valley authorizing the submission of an application for FY2023 State Community Development Block Grant funds was made by Council Member McDaniel and was seconded by Council Member Armington.

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 – 0.

3. Discussion and possible action concerning the swing set for adults.

The last he heard, stated Town Manager Grier, Council Member Dueker was sent to the park to take a look at the swing set for adults and it passed. Council Member Highstreet questioned what this was all about. There is a swing set at the park, explained Council Member Dueker, of which he was not aware. He tested it out and it meets his criteria for an adult swing set, concluded Council Member Dueker. Mayor Davis stated there is no further action required on this item.

4. Discussion and possible action to adjourn into Executive Session pursuant to:

A.R.S. § 38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee, or employee to determine whether the discussion or consideration should occur at a public meeting.

Discussion regarding the Town Manager’s contract and performance review.

A motion to adjourn into Executive Session was made by Council Member Highstreet and was seconded by Council Member McDaniel.

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 – 0.

- EXECUTIVE SESSION
- MEETING CALLED BACK TO ORDER

5. Discussion and possible action regarding the Town Manager’s contract and performance review.

There was no discussion and Mayor Davis asked for a motion.

A motion to move agenda items four and five to the August 15th meeting was made by Council Member McDaniel and was seconded by Council Member Armington.

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 – 0.

• ADJOURNMENT

A motion to adjourn the meeting was made by Council Member Highstreet and was seconded by Council Member Armington.

The motion was voted on and passed 7 – 0.

APPROVED:

Bobby Davis, Mayor

Date: _____

ATTEST:

Edie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 1st day of August 2023. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8th day of August 2023.

Edie Chapin, Town Clerk