

**MINUTES OF THE REGULAR MEETING
AND EXECUTIVE SESSION OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, May 7, 2024 at 5:15 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Pastor Dave Barber of Rim View Community Church.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER
- ROLL CALL:
Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X,
Council Member Dueker X, Council Member Highstreet X, Council Member
McDaniel X, Mayor Davis X.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened up this portion of the meeting for public comment. There were no public comments and the mayor closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Work Study Meeting held on March 28, 2024 and the Regular Council Meeting held on April 16, 2024.

B. Approval of Accounts Payable from April 16, 2024 through April 30, 2024 for the General Fund and for the Water Department.

A motion to approve consent agenda items A and B was made by Council Member Armington and was seconded by Vice Mayor McKinney.

A roll call vote was taken:

Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel X, Mayor Davis X.

The motion was voted on and passed 7 – 0.

- **PROCLAMATIONS:**

1. **May 2024 as Humane Society of Central Arizona Month**

Town Clerk Chapin read the Proclamation.

2. **Elks National Youth Week (May 1-7, 2024)**

Town Clerk Chapin read the Proclamation.

- **DISCUSSION ITEMS:**

1. **Discussion and possible action to adopt Resolution No. R 24-01 – A Resolution of the Mayor and Common Council of the Town of Star Valley adopting a Fair Housing Policy.**

Town Manager Grier began the discussion by informing the council that this is a process that needs to be done every year as required by the Community Development Block Grant (“CDBG”) to be eligible for block grant funds, which the Town of Star Valley will be using for the ADA project at the park.

A motion to adopt Resolution No. R-24-01 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, adopting a Fair Housing Policy was made by Council Member Highstreet and was seconded by Council Member Armington.

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 – 0.

2. **Public hearing, discussion and possible action to adopt Resolution No. R 24-02 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona adopting estimates of revenues and expenditures/expenses shown on the schedules attached as the tentative budget of the Town of Star Valley for the fiscal year 2024/2025. Presentation by Finance Administrator Woody and Town Manager Grier.**

Mayor Davis began by turning the discussion over to Finance Administrator Woody who described how she arrived at the budget figures. This was done by comparing last year’s budget with her projected budget for 2024/2025 in each line item and fund balances for revenues and expenditures through a slide presentation. She explained that the revenues from the town’s share of state taxes were down \$132,200, probably still the result of COVID, but local taxes were up. Other revenue sources are the town park and the community garden which showed steady. She explained that interest earnings on the bank account were up due to the conversion to sweep accounts. The total revenue she budgeted for will be \$14,434,400 which includes grant funding that the town may or may not receive. Expenditures were covered next. An increase of \$69,000 in administrative costs includes increases in health insurance and retirement. Regarding budgeted capital expenditures of \$6,038,200, it will include town park landscaping and splash pad costs. There will also be expenditures for a booster pump station and water storage tanks. Altogether the expenditures will total \$14,434,400 which brings the town a balanced budget for 2024/2025.

Mayor Davis asked Town Manager Grier for comments. Mr. Grier said this was his 17th budget for the town. He encouraged the council to erase past ideas and embrace the future as there are going to be variables in revenue in the future. He felt there were reasons to be cautious such as CDBG dollars, inflation rate and maintaining a rainy day fund. Also, there were one-time revenue sources in the past such as photo enforcement, COVID money and CDBG funds that won't be available in the future. He recommended that the council consider a workshop to start looking at capital improvement projects (such as a pump station, splash pad needs, PFAS requirements, exploratory wells and road work) along with funding sources such as ADEQ, TTAC funds, etc. He stated other towns were facing difficult budgets but the Town of Star Valley was in good shape, however, the council should keep its eye on the future.

Mayor Davis responded that staff did a good job on the budget and asked if there were any questions. Council Member Binney wanted to make a statement that he would never vote for a property tax but would rather have the town make money on investments. All the council members agreed the staff did a great job. Mayor Davis opened the meeting to public comment. Star Valley resident Richard Likens of 83 Hillside Drive said it sounds good and keep doing it. Mayor Davis then asked for a motion. **A motion to adopt Resolution No. R-24-02 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, adopting estimates of revenues and expenditures/expenses shown on the schedules attached as the tentative budget of the Town of Star Valley for the fiscal year 2024/2025 in the amount of \$14,434,400 was made by Council Member Armington and was seconded by Council Member Highstreet.**

A roll call vote was taken:

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 7 – 0.

- **EXECUTIVE SESSION**

The Executive Session was cancelled.

- **ADJOURNMENT**

A motion to adjourn the meeting was made by Council Member Highstreet and was seconded by Council Member Armington.

The motion was voted on and passed 7 – 0.

APPROVED:

Bobby Davis, Mayor

Date: _____

ATTEST:

Edie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 7th day of May 2024. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9th day of May 2024.

Del Dupree, Administrative Assistant