

**MINUTES OF THE  
REGULAR MEETING OF THE COMMON  
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, June 18, 2024 at 5:15 pm  
3675 East Highway 260, Star Valley, AZ  
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Vice Mayor McKinney.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER

- **ROLL CALL:**

Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel X, Mayor Davis Absent .

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Vice Mayor opened up this portion of the meeting for public comment. Bob Wolf of 196 N. Chitwood Lane in Star Valley brought up the subject of fire wising private properties which he said is expensive at \$3000. He gave an example of Christopher Creek which provides a dumpster for \$65, residents load it up and the fire department hauls it away. He said it would be a great service if Star Valley could do the same. He also brought up the topic of Star Valley getting its own zip code to help with homeowners insurance and the rising rates which the residents of the Town of Payson have been facing. There were no further public comments and the Vice Mayor closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

**A. Approval of the minutes from the Regular Council Meeting held on June 4, 2024.**

**B. Approval of Accounts Payable from June 1, 2024 through June 15, 2024  
for the General Fund and for the Water Department.**

**A motion to approve consent agenda items A and B was made by Council Member Armington and was seconded by Council Member McDaniel.**

A roll call vote was taken:

Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet Abstained, Council Member McDaniel X, Mayor Davis Absent.

The motion was voted on and passed 5 – 0.

- **DISCUSSION ITEMS:**

1. **Public hearing, discussion and possible action to adopt Resolution No. R 24-03, adopting the final budget for fiscal year July 1, 2024 through June 30, 2025 in the amount of \$14,434,400. Presentation by Finance Administrator Woody.**

Finance Administrator Woody began by stating she went through the budget in detail at the last council meeting and the budget was tentatively adopted pending any new information. As it turns out the League of Cities reported that the state shared revenues coming into the town are declining a bit by \$8700. In addition, there was some confusion with the League of Cities and the Arizona State Statue regarding the process to do a fee payment schedule for the water department. Now there will be an extra step which will delay the implementation of the new fee schedule until September 1, 2024 and the revenues will have to be adjusted accordingly. The revenue bottom line of \$14,434,400 will not change but the revenue changes will come out of the contingency fund. Vice Mayor McKinney asked for a motion.

**A motion to adopt Resolution R 24-03, adopting the final budget for fiscal year 2024/2025 in the amount of \$14,434,400 was made by Council Member Highstreet and was seconded by Council Member Armington.**

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Absent.

The motion was voted on and passed 6 – 0 .

2. **Public hearing, discussion and possible action to adopt Resolution No. R 24-04 – A Resolution of the Mayor and Common Council of the Town of Star Valley, Arizona, adopting the Town of Star Valley Fees and Charges Schedule for Fiscal Year 2024-2025. Presentation by Finance Administrator Woody.**

Finance Administrator Woody reviewed the general fund fee schedule which was adopted last year. Changes now include the short-term rental fee at \$100 per unit, increased park reservation fee from \$50 to \$75 with a refundable cleaning deposit of \$100. Also, the zoning change fee was increased from \$350 to \$1500 due to the amount of work involved. Ms. Woody asked Town Manager Grier to explain the reason for the increase. Mr. Grier gave the Martinez issue as an example and said the \$350 fee didn't even come close to covering the cost of the staff time involved in this type of lengthy process. Ms. Woody concluded by stating she was looking to adopt the fee and charges schedule and to have it in place by August 1, 2024. Vice Mayor McKinney asked for a motion.

**A motion to adopt Resolution No. R 24-04 – Adopting the Town of Star Valley 2024/2025 Fees and Charges Schedule was made by Council Member Armington and was seconded by Council Member Highstreet.**

Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney No, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Absent.

The motion was voted on and passed 5 – 1.

- **ADJOURNMENT**

A motion to adjourn the meeting was made by Council Member Armington and was seconded by Council Member Highstreet.

The motion was voted on and passed 6 – 0.

**APPROVED:**

\_\_\_\_\_  
Bobby Davis, Mayor

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Edie Chapin, Town Clerk

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 18<sup>th</sup> day of June 2024. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 25th day of June 2024.

\_\_\_\_\_  
Del Dupree, Administrative Assistant