

**MINUTES OF THE  
REGULAR MEETING OF THE COMMON  
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, January 21, 2025 at 5:15 pm  
3675 East Highway 260, Star Valley, AZ  
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Pastor Dave Barber of Rim View Community Church.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER

- **ROLL CALL:**

Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel X, Mayor Davis X.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened up this portion of the meeting for public comments. Richard Likens of 83 S. Hillside Drive in Star Valley stated that the Town of Star Valley does a great job. There were no further comments from the public and Mayor Davis closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

**A. Approval of the minutes from the Regular Council Meeting held on January 7, 2025.**

**B. Approval of Accounts Payable from January 1, 2025 through January 15, 2025 for the General Fund and for the Water Department.**

**A motion to approve consent agenda items A and B was made by Council Member Armington and was seconded by Council Member Highstreet.**

**A roll call vote was taken:**

**Vice Mayor McKinney X, Council Member Armington X, Council Member Binney X, Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel X, Mayor Davis X.**

**The motion was voted on and passed 7 – 0.**

**DISCUSSION ITEMS:**

**1. Discussion and possible action to recommit and contribute to the Meals on Wheels, Senior Ridership, and Center Meals programs.**

Town Manager Grier introduced Janice Chesser, Director of Development for the Payson Senior Center. She began by stating that sometimes we take for granted what our seniors go through. The Senior Express is a door to door service that provides the human contact seniors need and it's also a means to check up on their needs. Lunches are served every Monday-Thursday at noon. In addition, there are seventy opportunities a month to exercise. The Payson Senior Center is honored to serve the community of Star Valley, stated Ms. Chesser, and they would appreciate the support again this year. The services they have provided to the Star Valley residents in the last six months totaled \$68,000. They are requesting a donation of \$40,000 for the year. Council Member Binney asked if they could see the books and added that he has always asked for the books. Ms. Chesser said she not been asked for that before but they would be happy to have that available. Council Member Binney said it's a great program and to please bring the books next time.

Kelly Brooks, Director of Operations for the Payson Senior Center responded that 67% of their annual budget comes from donations, grants and outside sources. The rest comes from government sources and she believes 6% comes from Star Valley. Ms. Brooks stated she could provide a quarterly report. Once a year would be fine, responded Council Member Binney. She would be happy to do that, stated Ms. Brooks. Town Manager Grier stated that everybody supports the senior program and the town always has. The question is – Can the town afford that amount in the budget? This would come out of the general fund and that is a fund that has a lot of competing needs. Finance Administrator Tina Ridings replied the town had budgeted \$35,000 for this year. Council Member Binney stated that the town could afford \$40,000. Queried Council Member McDaniel – Since it was budgeted at \$35,000 we can't go over that for this fiscal year? We could but it would have to come out of the contingency fund, answered Ms. Ridings. Mayor Davis asked for a motion.

**A motion to provide \$40,000 of the town's budget to go towards the Meals on Wheels and Senior Center Program was made by Council Member Highstreet and was seconded by Council Member Dueker.**

**A roll call was taken:**

**Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.**

**The motion was voted on and passed 7 – 0.**

2. **First Reading and Public Hearing concerning Ordinance No. O 25-01 captioned as follows: AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF STAR VALLEY, ARIZONA, AMENDING STAR VALLEY TOWN CODE BY ADOPTING BE REFERENCE THAT CERTAIN DOCUMENT ENTITLED “AMENDMENTS TO STAR VALLEY TOWN CODE, TITLE 2 (BOARDS AND COMMISSIONS), CHAPTER 4 (COMMUNITY BETTERMENT COMMITTEE), SECTION 2-4-1(C) (TERMS/TERMINATION).”**

Town Manager Grier explained that this ordinance reflects a change to the previous ordinance in order to correct the term limits for committee members. Mayor Davis opened the discussion to the public. There were no public comments and Mayor Davis closed this portion of the meeting.

3. **Discussion and possible action to consider approving road projects recommended by Job Order Contractor Roy Haught.**

Town Manager Grier noted that the projected costs for road projects will be the most the town has spent on any one item for Star Valley. Mr. Grier went on to review the funds that make up the budget. A handout was passed to the council which showed a cash balance of the HURF and Gila Excise Tax Fund of \$2,864,000. With additional monies expected to come in by the end of the fiscal year (June 30, 2025), that number increases to \$3,190,000. After reviewing cost estimates for the street projects, maintenance projects, administrative costs and other potential revenue, the available cash at the end of the fiscal year 2025 would be \$1,672,662. Mr. Grier said he felt the town could afford to do the streets and roads projects and do them more aggressively than in the past. Council Member Dueker commented that the Excise Tax Funds and HURF Funds can only be used for streets and roads. Mr. Grier said that was correct. Council Member Armington asked what the spending limit was for each project. Mr. Grier responded that it was \$500,000 for each. Council Member McDaniel agreed that it’s important to keep the roads in excellent condition because if we wait on repairs then the repairs get bigger. Council Member Highstreet and Vice Mayor McKinney agreed.

Town Manager Grier then asked Job Order Contractor Roy Haught to explain the proposed road projects. Mr. Haught responded that 22,000 square feet of Valley Road requires grading and paving with a 2,200 linear foot shoulder to be added at a cost of \$157,344. There is 72,200 square feet on Mountain View Road that will need to be milled and repaved. A shoulder will be added there as well at a cost of \$493,514. The work on Dealers Choice Road totals \$371,607 and includes milling, paving and a shoulder. Highline Drive does not require milling, but it still needs a 2 inch overlay and a shoulder at a cost of \$190,102. Another \$20,288 will go to repairing cracks and sealing on Orion, Mars Lane, and Milky Way. Council Member Highstreet asked what section of Highline. Mr. Haught answered all the way up to Monument. Mr. Grier then asked when the start/stop dates would be for the projects. Mr. Haught responded that he could start in a few months when the warmer weather begins and it would take a few months to complete the projects. Mayor Davis then asked for a motion.

**A motion to approve the streets projects totaling \$1,232,857 as proposed by staff was made by Council Member Highstreet and was seconded by Council Member Armington.**

**A roll call vote was taken:**

**Vice Mayor McKinney Yes, Council Member Armington Yes, Council Member Binney Yes, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.**

**The motion was voted on and passed 7 – 0.**

• **ADJOURNMENT**

A motion to adjourn the meeting was made by Council Member Highstreet and was seconded by Council Member Armington.

The motion was voted on and passed 7 – 0.

**APPROVED:**

\_\_\_\_\_  
Bobby Davis, Mayor

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Edie Chapin, Town Clerk

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 21st day of January 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 27th day of January 2025.

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Del Dupree, Administrative Assistant