

**MINUTES OF THE
REGULAR MEETING OF THE COMMON
COUNCIL OF THE TOWN OF STAR VALLEY**

**Tuesday, November 4, 2025 at 5:15 pm
3675 East Highway 260, Star Valley, AZ
(Star Valley Town Hall)**

The Agenda for the meeting is as follows:

- PRAYER was offered by Pastor Dave Barber of Rim View Community Church.
- PLEDGE OF ALLEGIANCE
- CALL TO ORDER
- ROLL CALL:

Vice Mayor McKinney Absent, Council Member Armington X, Council Member Binney Absent, Council Member Dueker X, Council Member Highstreet X, Council Member McDaniel X, Mayor Davis X.

- **COMMENTS FROM THE PUBLIC**

During this portion of the meeting, members of the public may address the Town Council on items that are not on the printed agenda. Any remarks shall be addressed to the Council as a whole and not to any individual member. Speakers are limited to three (3) minutes per person unless additional time is granted by the Mayor. The Council may not discuss or act upon matters raised during public comments.

The Mayor opened up this portion of the meeting for public comments. There were no public comments and Mayor Davis closed the public comment portion.

- **CONSENT AGENDA ITEMS:**

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda item, that item will be removed from the Consent Agenda and voted on separately.

A. Approval of the minutes from the Regular Council Meeting held on October 7, 2025.

**B. Approval of Accounts Payable from October 1, 2025 through October 31, 2025
for the General Fund and for the Water Department.**

A motion to approve consent agenda items A and B was made by Council Member Armington and was seconded by Council Member Highstreet.

A roll call vote was taken:

Vice Mayor McKinney Absent, Council Member Armington Yes, Council Member Binney Absent, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 5 – 0.

PROCLAMATION:

1. Welcome Home My Brother, Welcome Home.

Mayor Davis read the proclamation.

DISCUSSION ITEMS:

1. Discussion, public hearing and possible action regarding selection of a Community Development Block Grant (“CDBG”) project for FY2025.

Central Arizona Governments (“CAG”) Executive Director Andrea Robles spoke about the purpose of the meeting which is to select a project for fiscal year 2025. She explained that there is approximately \$156,800 in funds available to the Town of Star Valley. A public hearing was held August 5, 2025 and the following three projects were proposed: water line replacement; parking lot paving at the community park; and waterline infrastructure. Only the projects listed are eligible for consideration at tonight’s meeting, concluded Ms. Robles. Mayor Davis opened the meeting for public comments. There were none and Mayor Davis asked for a motion.

A motion to approve the use of the FY2025 CDBG funds for the water line replacement for Orion Drive and Mars Lane was made by Council Member Armington and was seconded by Council Member Highstreet.

A roll call vote was taken:

Vice Mayor McKinney Absent, Council Member Armington Yes, Council Member Binney Absent, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 5 – 0.

2. Discussion and possible action concerning updating and revising the Town Code. Presentation by Planning Manager Jason Sanks of Sanks and Associates LLC.

Town Manager Grier said the town wants to modernize and clean up the town code as it hasn’t been done in twenty years. He introduced Sanks and Associates Planning Consultant Jason Sanks to speak about the process of rewriting the zoning code and the approximate cost of \$24,000. Mr. Sanks stated he has worked for eight or nine jurisdictions and he is currently working with the Town of Winslow’s zoning department. He explained the codes cover functions such as building, policing, fire and zoning. It is important to have a good governing document, added Mr. Sanks, and functional code. It’s a process that usually takes about a year. To begin, there will be a technical review of the codes and zoning map followed by a draft and public review usually after about six months. In addition, a digitized

version and zoning map could be on the town's website to assist in resident's access to data. Mr. Sanks ended by saying it should be a dramatically updated code. There was agreement among the council members present and Mayor Davis thought it would be money well spent. Town Manager Grier emphasized that the public needs to be involved with the public hearings. Mr. Sanks also recommended having an informal committee involved. Mayor Davis asked for a motion.

A motion to approve updating and revising the town code was made by Council Member Highstreet and was seconded by Council Member Armington.

A roll call vote was taken:

Vice Mayor McKinney Absent, Council Member Armington Yes, Council Member Binney Absent, Council Member Dueker Yes, Council Member Highstreet Yes, Council Member McDaniel Yes, Mayor Davis Yes.

The motion was voted on and passed 5 – 0.

• ADJOURNMENT

A motion to adjourn the meeting was made by Council Member Highstreet and was seconded by Council Member Armington.

The motion was voted on and passed 5 – 0.

APPROVED:

Bobby Davis, Mayor

Date: _____

ATTEST:

Edie Chapin, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Star Valley held on the 4th day of November 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 6th day of November 2025.

Del Dupree, Administrative Assistant